



# Texas Facilities Commission Employment Opportunities

JOB Vacancy Notice: FY17-11		
Business Title: AC and Boiler Operator		State Classification: A/C Boiler Operator II
Salary Group: A13	Salary: (\$2,453.25 - \$3,865.66)/ Month	Hours/Week: 11:30 pm -8:00 am
Location: Central Services Building, 1711 San Jacinto Blvd. Austin, Texas 78701		
Posting Date: 10/05/2016	FLSA Status: Non-exempt	Hours: 40
Closing Date: Open Until Filled	Shift Differential: 10%	Openings: 1
Division: Planning and Real Estate Management		Program: Facility Maintenance

\*Must be able to work flexible hours during a legislative session and as needed.

## **JOB SUMMARY:**

Performs moderately complex (journey-level) work in the operation of steam generating equipment, large chiller operations, HVAC equipment, compressors, pumps, and the auxiliary equipment. Work involves operating steam boilers, turbines, and compressors and performing repairs on boilers, compressors, and auxiliary equipment. Works under general supervision with limited latitude for the use of initiative and independent judgment.

## **ESSENTIAL FUNCTIONS:**

- Performs work involving the Capitol Complex and Austin buildings EMS (Energy Management System), boilers, chillers, water treatment, training, monitoring, logging and after hour emergency calls.
- Answers and responds to a wide range of trouble calls (emergency and non-emergency).
- Inspects designated equipment and systems for proper operation.
- Operates a variety of mechanical equipment including but not limited to chillers, pumps, motor, starters, variable frequency drives, DX refrigeration systems, and pneumatic systems.
- Performs maintenance on specific equipment as needed to assist the core group.
- Assists in the maintenance and repair of equipment related to plant operations.
- Performs administrative functions such as answering phones, preparing correspondence, work orders, reports, copying and filing.
- Operates control computer systems (Energy Management Systems).
- Monitors and logs building plant equipment physically and using the EMS on proper log sheets.
- Monitors computers for fire alarms and controls systems. Resets fire alarm systems.
- Performs detailed inspections of operating equipment for proper operation. Informs appropriate personnel of unusual conditions, problems, or deficiencies.
- Identifies and reports safety hazards.
- Assist in the starting and stopping of chillers, boilers and auxiliary equipment.
- Cleans and maintains work areas.
- Operates a state motor vehicle in order to perform essential functions.
- Shift hours required. May be required to work shifts other than assigned duty shift.
- Performs other job duties as assigned.



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## **MINIMUM QUALIFICATIONS:**

- Vocational or technical training in air conditioning systems or a related mechanical field.
- One (1) year experience in the operation and maintenance of steam-generating and/or refrigeration equipment.
- Education and experience may be substituted for one another on a year-for-year basis.

## **KNOWLEDGE, SKILLS & ABILITIES:**

- Working knowledge of pressure, steam, heating and refrigeration plant operating principles and practices.
- Working knowledge of heating and refrigeration tools and equipment.
- Working knowledge of the properties of fuel, air, water and steam.
- Knowledge of the fundamental principles of steam and refrigeration operations.
- Skill in the use of tools.
- Skill in the operation, adjustment and maintenance of controlling, indicating, metering, and recording devices used in a plant operation.
- Ability to operate compressors, turbines, pumps, valves and motors.
- Ability to make adjustments of electrical and mechanical equipment.
- Ability to make necessary minor and emergency repairs on equipment.
- Ability to use cellular phone and Nextel radio communications.
- Ability to understand and follow instructions.
- Ability to serve as lead worker.
- Ability to operate a motor vehicle.
- Ability to maintain effective working relationships with peers, agency personnel, tenants, and the general public.
- Ability to communicate effectively, both orally and in writing.

## **PHYSICAL REQUIREMENTS AND/OR WORKING CONDITIONS:**

**This position requires the ability to stoop, bend, lift, and stand for prolonged periods of time. Must be able to move 55 lbs. and, occasionally, 100 lbs. of products and materials. Must be able to work outdoors and in various weather conditions. Must be able to navigate uneven terrain and at various heights using ladders and lifts.**

**Veterans:** Use your military skills to qualify for this position and others at TFC. Go to [www.texasskillstowork.com](http://www.texasskillstowork.com) to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 9004 Maintenance Assistant, (1L Construction Equipment Repairer; BU Builder, DC Damage Controlman, 1316 Metal Worker, 3E2x1 Pavements and Construction ; or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

## **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Texas Facilities Commission  
Central Services Building,  
1711 San Jacinto, Austin, Texas 78711  
Office 512-463-3433



## Texas Facilities Commission Employment Opportunities

Additional Military Crosswalk information can be accessed at

[http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC\\_Maintenance.pdf](http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_Maintenance.pdf)  
**Incomplete applications will not be considered.**

### **Conditions of Employment:**

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

**If selected for interview, all veterans must provide a DD214 long form. Official transcripts or other minimum requirement validations will be requested at the time of interview.**

As part of its employment process, TFC may procure or have prepared a criminal background check. An applicant with an unsatisfactory criminal background check report is ineligible to be hired for the position for which the report is initiated.

Driver's record check will be conducted by the agency. Satisfactory driving records are required for driving state or personal vehicles and motor driven equipment to conduct agency business. CDL "Drivers" must consent to TFC's Drug and Alcohol Testing Policy against the illegal use of alcohol and drugs.

If hired, employee must provide document(s) within three (3) days of hire date that establish identity and employment eligibility. A complete list of acceptable documents is on file with the local Texas Workforce Commission office.

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**Note:** Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

**Work In Texas Job Posting ID:** 6499950

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