MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
DEPARTMENT OF STATE HEALTH SERVICES (537)

WHEREAS, both the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

WHEREAS, Department of State Health Services (DSHS) has requested the TFC provide an estimate for a proposed project through Work Order No. 504237 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of Thirteen Thousand Forty and 40/100 Dollars ($13,040.40).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

1. The proposed amount of the project requested under Work Order No. 504237 is Thirteen Thousand Forty and 40/100 Dollars ($13,040.40); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by DSHS and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, September 1, 2015. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.

2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars ($50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars ($50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, Department of State Health Services may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars ($50,000.00).

3. Expenses will be based on the actual costs of the work for the Project. In addition, if the scope of work changes upon agreement by TFC and Department of State Health Services, the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and Department of State Health Services shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.

This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars ($50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to Department of State Health Services for execution.

DEPARTMENT OF STATE HEALTH SERVICES

Joe Rainosek
Date of Execution: 9-23-2015

TEXAS FACILITIES COMMISSION

John Raff
Date of Execution: 9-3-15

Cc
Ab
Rk
Cw
Nm