

Chair
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Executive Director
Harvey Hilderbran

Mailing address:
P. O. Box 13047
Austin, TX 78711-3047
(512) 463-3446
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September 21, 2015

Tito Calderon
Office of the Governor
State Insurance Annex Building
1100 San Jacinto Blvd.
Austin, TX

Re: Install six dedicated 30 amp/208 volt receptacles in the data rooms on floors two, three and four.

Dear Tito Calderon,

Texas Facilities Commission's Minor Construction Department is in receipt of your Portal Request 17322 as of August 13, 2015. Minor Construction is looking forward to working with you on your project. The estimated cost of the project will be **\$12,687.34**. See Attachment A.

Your Work Order Number for this project is 505869. We have an experienced team that will be devoted to providing you with a quality result. Following is information about the Minor Construction team member who will be working with you.

Teionne Woods has been assigned as the Project Manager. Teionne may be contacted by phone at 512-463-4202, by cell phone at 512-215-1935 or by e-mail at teionne.woods@tfc.state.tx.us.

We've included a Maintenance Letter Agreement (MLA) for review and signature.

I trust the above information provides you with the contacts you may need when making any inquiries during this project. Please feel free to contact me directly as I am always interested in hearing from you and knowing about the quality of our work and performance. Upon review and approval, please have the original signed and return signed original to my attention at the address listed below.

Texas Facilities Commission
Attn: Nathania Morehead
Minor Construction – Room 140
1711 San Jacinto Boulevard
Austin, Texas 78701

Sincerely,

Nathania Morehead
Minor Construction
Tel: (512) 475-2461 & Fax: 512-236-6178
Cell: (512) 851-7563
E-mail: nathania.morehead@tfc.state.tx.us

Texas Facilities Commission

Physical address: 1711 San Jacinto Blvd. Austin, Texas 78701

————— ★ *Planning and administering facilities in service to the State of Texas* ★ —————

**MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
OFFICE OF THE GOVERNOR (301)**

WHEREAS, both the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

WHEREAS, the Office of the Governor (Governor) has requested the TFC provide an estimate for a proposed project through Work Order No. 505869 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of Twelve Thousand Six Hundred Eighty-Seven and 64/100 Dollars (\$12,687.64).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

1. The proposed amount of the project requested under Work Order No. 505869 is Twelve Thousand Six Hundred Eighty-Seven and 64/100 Dollars (\$12,687.64); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by Governor and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, September 21, 2015. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.
2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars (\$50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars (\$50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, Office of the Governor may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars (\$50,000.00).
3. Expenses will be based on the actual costs of the work for the Project. In addition, if the scope of work changes upon agreement by TFC and Office of the Governor, the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and Office of the Governor shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.
4. Pursuant to Rider 16 entitled *Capital Construction on Behalf of State Agencies* for the Texas Facilities Commission found in HB 1, 84th R.S., Art. I, any capital items related to construction of buildings and facilities including minor construction projects greater than \$100,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in HB 1, 84th Leg., R.S., Art. IX, Sec. 14.03. By signing this letter agreement and the associated interagency contract, Office of the Governor certifies it has the requisite capital budget authority to fund the services to be provided by TFC.

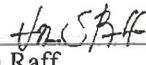
This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars (\$50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to Office of the Governor for execution.

OFFICE OF THE GOVERNOR

TEXAS FACILITIES COMMISSION



Fernando Calderon
Date of Execution: 10-8-15



John Raff
Date of Execution: 9-22-15

Cc
Tw
Rk
Nm
Cw

ATTACHMENT A
Prepared by T.F.C.
Minor Construction

Portal Request: # 17322
Work Order: # 505869
Building: INX

Estimate/Scope
Date:09/17/15

Material Description	Quantities	Item	Price	Amount
Box, Junction, 4" x 2-1/8" Deep	16	Ea.	\$1.50	\$24.00
Box, Junction, 8"x8"x4"	10	Ea.	\$30.00	\$300.00
Conduit, EMT, 1"	400	Ft.	\$0.65	\$260.00
Conduit, EMT, 3/4"	60	Ft.	\$0.40	\$24.00
Connector, EMT, Compression, Steel, 1"	32	Ea.	\$0.75	\$24.00
Connector, EMT, Compression, Steel, 3/4"	10	Ea.	\$0.50	\$5.00
Cover, Metal, Blank, 4"	6	Ea.	\$0.60	\$3.60
Cover, receptacle, raised	6	Ea.	\$2.60	\$15.60
Wire, Stranded, #8 THHN, Copper	2000	Ea.	\$0.44	\$880.00
Straps/Hardware	1	Ea.	\$300.00	\$300.00
Wire, Stranded, #12 THHN, Copper	330	Ft.	\$0.14	\$46.20
Coupling, EMT, Compression, Steel, 1"	40	Ea.	\$0.75	\$30.00
Coupling, EMT, Compression, Steel, 3/4"	6	Ea.	\$0.50	\$3.00
Breaker, 30 amp, 2 pole	6	Ea.	\$65.00	\$390.00
Receptacle, 30A/208V	6	Ea.	\$25.00	\$150.00
Sub Total for Materials				\$2,455.40
Contractor (scan and core)				\$3,000.00
Contractor				\$0.00
Sub Total for Contractors				\$3,000.00
TFC Carpenter	0	Hr. @	\$63.00	\$0.00
TFC Electrician	80	Hr. @	\$63.00	\$5,040.00
TFC Electrician (After Hours)	8	Hr. @	\$73.00	\$584.00
Sub Total for In-House Labor				\$5,624.00
Sub Total				\$11,079.40
Project Management				\$1,107.94
Contingency				\$500.00
Design Contingency				\$0.00
Total				\$12,687.34
20% Accessible Route Corrections				\$0.00
1% Capital Project Fee				\$0.00
Grand Total				\$12,687.34

Scope of Work:

Install six dedicated 30 amp/208 volt receptacles in the data rooms on floors two, three and four.

TW
09/21/15