

**MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
STATE LAW LIBRARY (243)**

WHEREAS, both the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

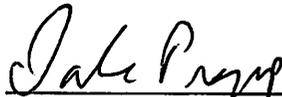
WHEREAS, the State Law Library (SLL) has requested the TFC provide an estimate for a proposed project through Work Order No. 507550 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of One Hundred Ninety-Two and 00/100 Dollars (\$192.00).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

1. The proposed amount of the project requested under Work Order No. 507550 is One Hundred Ninety-Two and 00/100 Dollars (\$192.00); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by SLL and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, September 4, 2015. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.
2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars (\$50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars (\$50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, State Law Library may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars (\$50,000.00).
3. Expenses will be based on the actual costs of the work for the Project. In addition, if the scope of work changes upon agreement by TFC and State Law Library, the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and State Law Library shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.

This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars (\$50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to State Law Library for execution.

STATE LAW LIBRARY



Dale Propp
Date of Execution: 10/13/15

TEXAS FACILITIES COMMISSION



John Raff
Date of Execution: 9.4.15

- Cc
- Tc
- Rk
- Cw
- Nm

**Attachment A
Minor Construction**

**Work Order: # 507550
Portal Request: # 17402
Building: TCC**

**Estimate/Scope
9/4/2015**

Description	Qty	Item	Price	Amount
2" Diameter Desktop Grommet	2	Ea.	\$1.50	\$3.00
Misc. Materials				\$0.00
Electrical Materials				\$0.00
Total for Materials				\$3.00
Total for Contractors				\$0.00
TFC Carpenter	2	Hr. @	\$63.00	\$126.00
TFC Electrician	0	Hr. @	\$63.00	\$0.00
TFC Controls	0	Hr. @	\$63.00	\$0.00
TFC Painter	0	Hr. @	\$63.00	\$0.00
Total for in house labor				\$126.00
Sub-subtotal				\$129.00
Project Management	1	Hr. @	\$63.00	\$63.00
Construction Contingency				\$0.00
Design Contingency				\$0.00
Subtotal				\$192.00
20% Accessible Route Corrections				\$0.00
Total				\$192.00
1% Capital Project Fee				\$0.00
Grand Total				\$192.00

Scope per drawing dated :
Cut two (2) holes in desk to fit 2" diameter grommet.
Location of holes per customer.
Install grommets.



OK
RK
9-4-15