

**MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
TEXAS EDUCATION AGENCY (701)**

WHEREAS, both the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

WHEREAS, the Texas Education Agency (TEA) has requested the TFC provide an estimate for a proposed project through Work Order No. 511466 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of (See Options Below).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

1. The proposed amount of the project requested under Work Order No. 511466 is (See Options Below); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by TEA and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, October 28 2015. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.
2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars (\$50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars (\$50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, Texas Education Agency may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars (\$50,000.00).
3. Expenses will be based on the actual costs of the work for the Project. In addition, if the scope of work changes upon agreement by TFC and Texas Education Agency, the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and Texas Education Agency shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.
4. Pursuant to Rider 16 entitled *Capital Construction on Behalf of State Agencies* for the Texas Facilities Commission found in HB 1, 84th R.S., Art. I, any capital items related to construction of buildings and facilities including minor construction projects greater than \$100,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in HB 1, 84th Leg., R.S., Art. IX, Sec. 14.03. By signing this letter agreement and the associated interagency contract, Texas Education Agency certifies it has the requisite capital budget authority to fund the services to be provided by TFC.

This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars (\$50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to Texas Education Agency for execution.

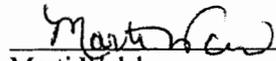
TEXAS EDUCATION AGENCY



Shirley Beaulieu
Date of Execution: 11-2-15

Cc:
Ao
Rk
Cw
Nm

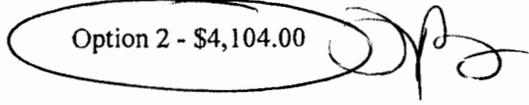
TEXAS FACILITIES COMMISSION



Marti Walsh
Date of Execution: 10-28-15

Option 1 - \$2,424.00

Option 2 - \$4,104.00



Work Order: #511466
Portal Request: #17515
Building: WBT

Attachment A
Minor Construction
Option 1

Estimate/Scope
10/27/2015

Description	Qty	Item	Price	Amount
Misc. Materials	0	@	\$50.00	\$0.00
Total for Materials				\$0.00
Contractor			\$1,600.00	\$1,600.00
Total for Contractors				\$1,600.00
TFC Carpenter	0	Hr. @	\$63.00	\$0.00
TFC Electrician	0	Hr. @	\$63.00	\$0.00
TFC Controls	0	Hr. @	\$63.00	\$0.00
TFC Painter	0	Hr. @	\$63.00	\$0.00
Total for in house labor				\$0.00
Sub-subtotal				\$1,600.00
Project Coordinator	8	Hr. @	\$63.00	\$504.00
Construction Contingency				\$320.00
Design Contingency				\$0.00
Subtotal				\$2,424.00
20% Accessible Route Corrections.				\$0.00
Total				\$2,424.00
1% Capital Project Fee				\$0.00
Grand Total				\$2,424.00

Scope per drawing dated

Perform an indoor (Limited Mold Assessment) per customer floor plan provided.
All work to be done during normal working hours.

OK
RK
10-28-15

Work Order: #511466
Portal Request: #17515
Building: WBT

Attachment A
Minor Construction
Option 2

Estimate/Scope
10/27/2015

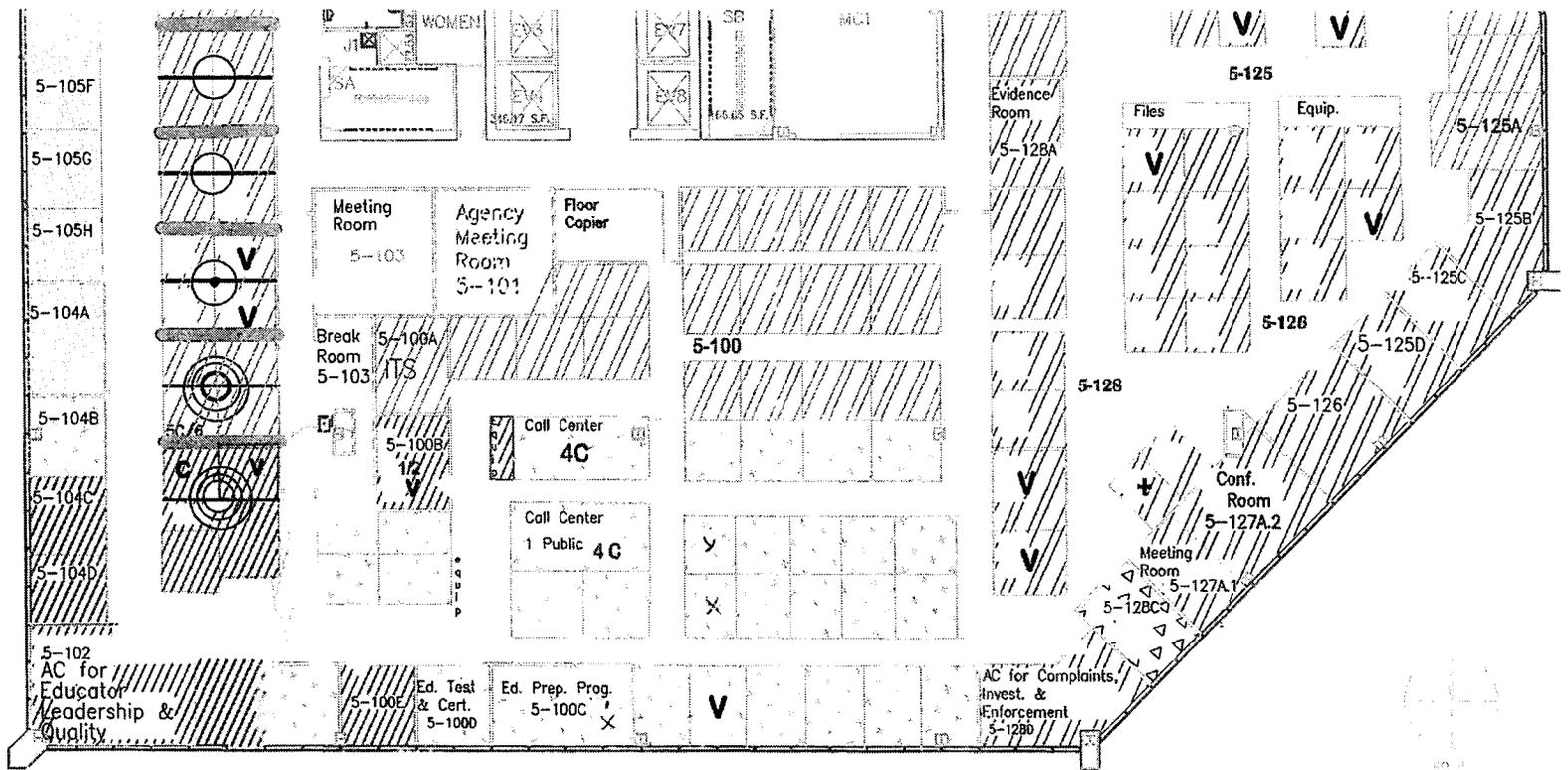
Description	Qty	Item	Price	Amount
Misc. Materials	0	@	\$50.00	\$0.00
Total for Materials				\$0.00
Contractor			\$3,000.00	\$3,000.00
Total for Contractors				\$3,000.00
TFC Carpenter	0	Hr. @	\$63.00	\$0.00
TFC Electrician	0	Hr. @	\$63.00	\$0.00
TFC Controls	0	Hr. @	\$63.00	\$0.00
TFC Painter	0	Hr. @	\$63.00	\$0.00
Total for in house labor				\$0.00
Sub-subtotal				\$3,000.00
Project Coordinator	8	Hr. @	\$63.00	\$504.00
Construction Contingency				\$600.00
Design Contingency				\$0.00
Subtotal				\$4,104.00
20% Accessible Route Corrections.				\$0.00
Total				\$4,104.00
1% Capital Project Fee				\$0.00
Grand Total				\$4,104.00

*Approved
WBT*

Scope per drawing dated

Perform an indoor (Extensive Evaluation) per customer floor plan provided.
 All work to be done during normal working hours.

OK
 RK
 10-28-15



W. B. TRAVIS BUILDING
Fifth Floor
Texas Education Agency

Rev. 07/17/2015

Galvan, Johnny

From: Wallace, Mark
Sent: Thursday, October 29, 2015 9:54 AM
To: Galvan, Johnny; Barrera, Norma
Cc: Baylor, Skip
Subject: FW: Maintenance Letter Agreement, WO 511466 / PR 17515, WBT
Attachments: 511466, MLA.pdf

This is the estimate for doing an air quality study on the 5th floor. I thought the option 2 is what we were looking at but I am sending both depending on which one Norma wants to do, for Shirley's signature. I also assume the funds will come from 512 6A121.

X 514-001 6A121 *WB*

Thanks, Mark

From: Nathania Morehead [mailto:nathania.morehead@tfc.state.tx.us]
Sent: Thursday, October 29, 2015 9:02 AM
To: Wallace, Mark <Mark.Wallace@tea.texas.gov>
Cc: Anthony Ontiveros <Anthony.Ontiveros@tfc.state.tx.us>; Kirk Kuykendall <Robert.Kuykendall@tfc.state.tx.us>; Craig Wingfield <craig.wingfield@tfc.state.tx.us>
Subject: Maintenance Letter Agreement, WO 511466 / PR 17515, WBT

Nathania Morehead
Minor Construction
Texas Facilities Commission
Phone: (512) 475-2461
Cell: 512-851-7563
Fax: (512) 236-6178
Email: nathania.morehead@tfc.state.tx.us

On the signature page, shouldn't we circle which option we're selecting? I had sent an email authorizations #2 WB