

**MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
TEXAS WATER DEVELOPMENT BOARD (580)**

WHEREAS, both the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

WHEREAS, the Texas Water Development Board (TWDB) has requested the TFC provide an estimate for a proposed project through Work Order No. 610163 / Portal Request No. 20147 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of One Thousand Five Hundred Nineteen and 20/00 Dollars (\$1,519.20).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

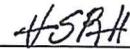
1. The proposed amount of the project requested under Work Order No. 610163 / Portal Request No. 20147 is One Thousand Five Hundred Nineteen and 20/00 Dollars (\$1,519.20); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by TWDB and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, October 2, 2017. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.
2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars (\$50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars (\$50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, Texas Water Development Board may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars (\$50,000.00).
3. Expenses will be based on the actual costs of the work for the Project. In addition, if the scope of work changes upon agreement by TFC and Texas Water Development Board, the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and Texas Water Development Board shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.
4. Pursuant to Rider 15 entitled *Capital Construction on Behalf of State Agencies* for TFC found in the GAA, Acts 2017, S.B. 1, 85th Leg., R.S., art. I (Facilities Commission), any capital items related to construction of buildings and facilities including minor construction projects greater than \$250,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in the GAA, Acts 2017, S.B. 1, 85th Leg., R.S., art. IX, sec. 14.03. By signing this Contract, Texas Water Development Board certifies it has the requisite capital budget authority to fund the services to be provided under this Contract.

This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars (\$50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to Texas Water Development Board for execution.

TEXAS WATER DEVELOPMENT BOARD


Edna Jackson
Date of Execution: 10/10/17

TEXAS FACILITIES COMMISSION


John Raff
Date of Execution: 10.2.17

Cc
Ab
Rk
Cw
Nm

**Charge to
Account No. 1862
TFC Contract 17-132-000**

Cynthia Sandoval-Hill

Subject: Edna- Out of Office; David Carter delegate 6-6079 and LaDawn Gray delegate 3-7852
Location: Out Of Office

Start: Mon 10/9/2017 12:00 AM
End: Wed 10/11/2017 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Cynthia Sandoval-Hill
Required Attendees: Cynthia Sandoval-Hill; EXEC-LEAVE; LaDawn Gray; Edna Jackson; Darrell Tompkins; David Carter
Optional Attendees: Phyllis David; Amanda Lavin; Christina Hutchinson; Jeff Walker

Edna Jackson, DEA of Operations and Administration will be out of the office.

David Carter, Director of Support Services and Contract Administration has delegation of authority in her absence for Monday, October 9th.

LaDawn Gray, Director of Human Resources and Central Records has delegation of authority in her absence for Tuesday, October 10th.

Please route all items for Edna Jackson's signature or review through Cynthia Sandoval-Hill for tracking purposes.

Thank you.