

**MAINTENANCE LETTER AGREEMENT
BETWEEN
THE TEXAS FACILITIES COMMISSION
AND THE
DEPARTMENT OF PUBLIC SAFETY (405)**

WHEREAS, the Texas Facilities Commission (TFC) is the State agency with a primary responsibility for maintenance and repair of State buildings, grounds, and property; and

WHEREAS, the Department of Public Safety of the State of Texas (DPS) has requested the TFC provide an estimate for a proposed project through Work Order No. 663123 / Portal Request No. 20935 and TFC has reviewed the request and proposes a preliminary estimated budgetary amount of Nineteen Thousand Nine Hundred Fifty-Five and 00/00 Dollars (\$19,955.00).

NOW, THEREFORE, pursuant to the Interagency Cooperation Act, Chapter 771, Texas Government Code, and in consideration of the mutual agreements contained herein, the parties agree as follows:

1. The proposed amount of the project requested under Work Order No. 663123 / Portal Request No. 20935 is Nineteen Thousand Nine Hundred Fifty-Five and 00/00 Dollars (\$19,955.00); and is as further described on the detailed budget attached hereto and incorporated herein as Attachment A. The proposed amount is based on information provided to TFC by DPS and shall remain valid for a period of thirty (30) days from the date of Texas Facilities Commission's letter, December 19, 2018. Failure to approve this work order estimate within thirty (30) days shall render this estimated budget amount null and void, and will result in the work order being closed.

2. If the work order estimate provided above is under Fifty Thousand and No/100 Dollars (\$50,000.00), then this letter agreement may serve as the agreement between the parties, upon execution by Texas Facilities Commission, to move forward with the project. If the estimate provided is over Fifty Thousand and No/100 Dollars (\$50,000.00), then execution of an interagency cooperation contract between the parties shall be required; however, Department of Public Safety may request the issuance of an interagency cooperation contract for work proposed under Fifty Thousand and No/100 Dollars (\$50,000.00).

3. Expenses will be based on the actual costs of the work for the Project. Services may include but not be limited to services required for research, pricing, estimate gathering, construction document development, and bid monitoring, coordination and evaluation services commenced by TFC as of the date of submission of this portal request. In addition, if the scope of work changes upon agreement by TFC and Department of Public Safety the estimated budget amount may change. An Interagency Transaction Voucher or Invoice (ITV) for the completed services will be prepared by TFC and Department of Public Safety shall reimburse TFC within thirty (30) days from receipt of ITV or invoice.

4. Pursuant to Rider 15 entitled *Capital Construction on Behalf of State Agencies* for TFC found in the GAA, Acts 2017, S.B. 1, 85th Leg., R.S., art. I (Facilities Commission), any capital items related to construction of buildings and facilities including minor construction projects greater than \$250,000 performed by TFC on behalf of other state agencies do not apply to TFC for the purpose of the capital budget rider limitations specified in the GAA, Acts 2017, S.B. 1, 85th Leg., R.S., art. IX, sec. 14.03. By signing this Contract, Department of Public Safety certifies it has the requisite capital budget authority to fund the services to be provided under this Contract.

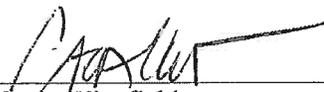
This letter agreement shall be effective upon execution by TFC, and it shall continue in effect until completion of the Project. If the work proposed is over Fifty Thousand and No/100 Dollars (\$50,000.00), an interagency cooperation contract between the parties shall be drafted by TFC and submitted to Department of Public Safety for execution.

DEPARTMENT OF PUBLIC SAFETY



Randall B. Prince
Date of Execution: 12/21/18

TEXAS FACILITIES COMMISSION



Craig Wingfield
Date of Execution: 12/14/2018

- Cc
- Ab
- Rk
- Cw
- Lr
- Nm



Attachment A

Work Order: #663123
Portal Request: #20935
Building: TJR

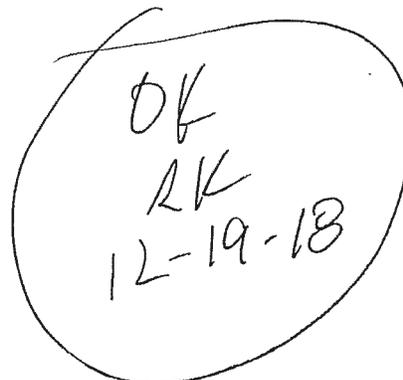
Minor Construction

Estimate/Scope
12/19/2018

Description	Qty	Item	Price	Amount
Joint Compound	1	Ea.	\$12.00	\$12.00
Signs	0	Ea.	\$40.00	\$0.00
Paint	1	Gallons	\$35.00	\$35.00
Misc. Materials				\$500.00
Electrical Materials				\$0.00
Total for Materials				\$547.00
Contractor-Coring of two locations				\$1,600.00
Electrical Contractor				\$6,000.00
Total for Contractors				\$7,600.00
TFC Carpenter	96	Hr. @	\$63.00	\$6,048.00
TFC Electrician	0	Hr. @	\$63.00	\$0.00
TFC Controls	0	Hr. @	\$73.00	\$0.00
TFC Painter	16	Hr. @	\$63.00	\$1,008.00
Total for in house labor				\$7,056.00
Sub-subtotal				\$15,203.00
Project Coordination	40	Hr. @	\$63.00	\$2,520.00
Construction Contingency				\$2,232.00
Design Contingency				\$0.00
Subtotal				\$19,955.00
Grand Total				\$19,955.00

Scope per drawing dated :

Per TFC drawing dated 11/6/2018. Cabinets have been removed from the scope of work. TFC will hang six TV's and mounts. Coring of floor included, one (1) inside of North wall and one (1) 6" core in center of room. Exact location of will be determined after scanning of floor. Coring of floors will have to be completed after business hours. Customer to provide all TV's, mounts, cameras, & cabling. TFC will provide Peerless cable boxes. Patching/Painting of walls included to repair any sheetrock.



 OK
 RK
 12-19-18