



Texas Facilities Commission  
P.O. Box 13047  
Austin, Texas 78711-3047

REQUEST FOR PROPOSALS:  
REMEDICATION SERVICES

RFP #303-5-00030

Dated: February 24, 2016

Proposal Due Date/Opening: March 24, 2016, 3:00 PM

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## REQUEST FOR PROPOSAL Remediation Services

- 1) **SCOPE:** Pursuant to Texas Government Code Section 2165.001, Custodianship of State Property, and Section 2156.121, Use of Competitive Sealed Proposals, the Texas Facilities Commission is requesting responses to this Request for Proposals for the provision of water and mold, fire and smoke, and biohazard remediation in various facilities owned by the Texas Facilities Commission located throughout Texas.
- 2) **CONTRACT TERM:** This service shall be for a period beginning on the date that Contract, as defined below, is executed by both parties, and shall expire on August 31, 2017. The Contract may be renewed for one (1) additional two (2) year period, provided that renewal is executed prior to expiration of the current contract term. Any renewals shall be in writing and at the same terms and conditions, plus any approved changes.

This contract is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, legislative budget cuts, amendment of the Appropriations Act, state agency consolidations, or any other disruption of current appropriations, provisions of the Termination Article in the Services Contract shall apply.

- 3) **DEFINITIONS:** The following definitions apply to this Request for Proposals:

Addendum - A modification of the specifications issued by TFC.

Best and Final Offer (BAFO) - A formal request made to acceptable or potentially acceptable Respondents for revision to the originally submitted proposal.

Contract - The Services Contract attached to this RFP as Attachment A.

Contract Administrator - The individual designated by TFC to represent TFC during the performance of the Contract.

Contractor - The individual, partnership or corporation whose proposal is accepted and who enters into a Contract with TFC.

Electronic State Business Daily (ESBD) – the designated website that state agencies, universities, and municipalities use to post formal solicitations (over \$25K), addenda to posted solicitations, and awards. The link to the ESBD is <http://esbd.cpa.state.tx.us/>

Good Faith Effort – Effort required by vendors when completing the HUB Subcontracting Plan, which demonstrates the respondent has completed one of the following methods for the planned subcontracting needs: A) Self-Performing Contract (performing all work with own materials and labor), B) Using strictly HUBs for all subcontracting needs, C) Meeting stated agency goal for HUB subcontracted needs for this type of solicitation, or D) Performing “Traditional Good Faith Effort” of notifying two trade organizations and soliciting bids from three HUBs for each subcontracting opportunity, and allowing seven business days for response.

HUB Subcontracting Plan (HSP) – The Historically Underutilized Business (HUB) Subcontracting Plan (HSP) required by Chapter 2161 of the Texas Government Code (TGC) and by Title 34, Chapter 20, Subchapter B, §20.10- §20.28 of the Texas Administrative Code (TAC).

Historically Underutilized Business (HUB) – A business who certified with the Comptroller of Public Accounts by meeting the following requirements: 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman, and/or United States Veteran with a minimum 20% Disability rating; is an entity with its principal place of business in Texas; and has an owner residing in Texas with a proportionate interest that actively participates in the control, operations and management of the entity's affairs.

Respondent - An individual, partnership or corporation that responds to this RFP.

RFP – The Request for Proposal

TFC - The Texas Facilities Commission

- 4) **SCHEDULE OF EVENTS:** TFC reserves the right to change the dates in the Schedule of Events set forth below upon written notification to prospective Respondents through a posting of an Addendum on the Electronic State Business Daily.

- a) The solicitation process for this RFP will proceed according to the following schedule:

EVENT	DATE
Issue RFP	Wednesday, February 24, 2016
<b>Mandatory</b> Pre-Proposal Conferences  (Respondents are required to attend only one of the scheduled meetings)	PPC #1 – Tuesday, March 8, 2016, 3:00 PM <b>OR</b> PPC #2 – Thursday, March 10, 2016, 10:00 AM
Deadline for Submission of Questions	Wednesday, March 16, 2016
Deadline for Submission of Proposals/RFP Opening	Thursday, March 24, 2016
Interviews	Tuesday, April 5, 2016
Expected Award of Contract	April 8, 2016
Expected Contract Start Date	May 2, 2016

b) **MANDATORY PRE-PROPOSAL CONFERENCES:**

- i) The Pre-Proposal Conferences are scheduled for:

Tuesday, March 8, 2016 at 3:00 PM and Thursday, March 10, 2016 at 10:00 AM

The location of the Pre-Proposal conference is:

Central Services Building  
1711 San Jacinto Blvd.  
Austin, TX 78701  
Check in with the 4<sup>th</sup> floor receptionist

- ii) Attendance to at least one (1) of the two (2) scheduled pre-proposal conferences is mandatory. Only those Respondents whose names and represented firm are on the pre-proposal conference sign-in sheets shall be allowed to submit a response. Please do not be late.
- iii) Parking is available in a small Visitor Parking lot or free parking is available on the top level of State Garage B, 1511 San Jacinto Blvd., Austin, TX.
- iv) [http://www.tspb.texas.gov/plan/maps/doc/capitol\\_complex\\_maps/capitol\\_complex\\_employee\\_parking.pdf](http://www.tspb.texas.gov/plan/maps/doc/capitol_complex_maps/capitol_complex_employee_parking.pdf)

5) **PROPOSAL REQUIREMENTS:**

a) **SUBMISSION REQUIREMENTS:**

- i) Proposal pages should be numbered and contain an organized, paginated table of contents corresponding to the sections listed below in Section 5(c).
- ii) Respondents to this RFP are responsible for all costs of proposal preparation and delivery.
- iii) Respondents shall submit one (1) original:
- (1) Attachment B – HUB Subcontracting Plan;
  - (2) Attachment C – Execution of Proposal;
  - (3) Attachment D – Compensation and Fees;
  - (4) Litigation History
  - (5) Attachment G - References.
- iv) Along with one (1) original and four (4) copies of the Respondent's proposal which shall include but not be limited to:
- (1) Company Information

- (2) Relevant Experience and Qualifications
  - (3) Attachment F – Contractor’s Qualifications Form
  - (4) Proposed Methodology
  - (5) Quality Control and Safety Program
- v) Additionally, respondent shall provide a CD containing a complete copy of the vendor’s response to this RFP. The format shall be Adobe Acrobat version 9.0 or higher.
- b) **PUBLIC INFORMATION:** TFC will not consider any proposal that bears a copyright. As a state agency, TFC will strictly adhere to the requirements of Chapter 552 of the Texas Government Code (the "Texas Public Information Act") regarding the disclosure of public information. As a result, by participating in this solicitation process Respondent acknowledges that all information, documentation, and other materials submitted in response to this solicitation may be subject to public disclosure under the Texas Public Information Act. TFC does not have authority to agree that any information submitted will not be subject to disclosure. Disclosure is governed by the Texas Public Information Act. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this process and to take precautions to safeguard trade secrets and proprietary or otherwise confidential information. TFC assumes no obligation or responsibility relating to the disclosure or nondisclosure of information submitted by Respondents. If it is necessary for Respondent to include trade secrets or proprietary or otherwise confidential information in its submittal, Respondent must clearly mark in bold red letters the term "**CONFIDENTIAL**" using at least **14 point font**, on that specific part or page of the submittal which Respondent believes to be confidential. All submittals and parts of submittals that are not marked confidential will be automatically considered to be public information. Should trade secrets or proprietary or otherwise confidential information be included in the submitted CD, as referenced in Section 5(a), Respondent should mark the CD with the word "**CONFIDENTIAL**." If TFC receives a public information request seeking information marked by Respondent as confidential, Respondent will receive notice of the request as required by the Texas Public Information Act. If TFC receives a public information request for submittals and parts of submittals that are not marked confidential, the information will be disclosed to the public as required by the Texas Public Information Act.
- c) **CONTENTS:** Listed below is a summary of all information to be included in a proposal submitted in response to this RFP. Proposals submitted without all of the required information may be rejected. TFC reserves the right, in its sole judgment and discretion, to waive minor technicalities and errors in the best interest of the State of Texas.
- i) **COMPANY INFORMATION:** <0 pts> Including, but not limited to the following:
    - (1) company description;
    - (2) ownership information;
    - (3) physical and mailing address;
    - (4) other company locations/offices;
    - (5) primary contact;
    - (6) office and mobile telephone number and email of company’s primary contact;
  - ii) **Relevant Experience and Qualifications:** <20 pts>
    - (1) **Attachment F – Contractor’s Qualifications Form:** Complete and submit Attachment F – Contractor’s Qualifications Form. Skipping sections or providing false information may be grounds for disqualification.
      - (a) Provide copies of company licenses and certifications as listed on the Attachment F – Contractor’s Qualifications Form.
      - (b) Provide copies of individual licenses, certifications, and training certificates as listed on the Attachment F – Contractor’s Qualifications Form.
    - (2) Demonstration that the Respondent has successfully been in business or the principals shall have had ownership/executive management in a previous company with comparable type experience, for the services solicited in this RFP;

- (3) Demonstration of a Respondent's relevant experience for the type of work solicited in the RFP.
- (4) Names of top management and key employees and each person's duties, including the background and experience of these employees. Include resumes of assigned project managers/coordinators and other key employees; and
- (5) An organizational chart which shows roles and responsibilities of key individuals assigned to provide services under the Contract;
- (6) **Specific relevant experience:**
  - (a) Provide at least five (5) examples (no more than 10) of past completed remediation service projects. Included in the provided examples shall be at least one (1) water remediation, one (1) fire/smoke remediation, one (1) mold remediation, and one (1) biohazard remediation. For each example, include:
    - (i) Name(s) of the project manager and supervisor
    - (ii) Type of facility
    - (iii) Type of remediation
    - (iv) Detailed description of services
    - (v) Duration of remediation
    - (vi) Pictures (if available)
- (7) **The following minimum requirements are required of Respondents:**
  - (a) Out of state Respondent's doing business in the State of Texas shall have a Certificate of Authority to do business in Texas, a copy of which shall be submitted with the proposal;
  - (b) Mold Remediation: Provide a copy of license issued by the Department of State Health Services for Mold Assessment and/or Mold Remediation;
  - (c) Water Remediation: Water Restorer Certification
  - (d) Fire and Smoke Remediation: Fire and Smoke Restorer Certification
  - (e) Bio-Hazard Remediation: Provide a list of disposal facilities used to dispose of biohazardous materials. Provide an example certificate of destruction.
- iii) **PROPOSED METHODOLOGY: <15 pts>** Provide a detailed plan describing how services will be handled from initial call, project estimation, how the remediation services will be handled and performed, how the restoration services will be handled and performed, to final invoicing. Agreed upon methodology will be included as an exhibit in the contract with the awarded respondent and will form the basis for how services shall be performed throughout the contract.
  - (1) Provide a proposed methodology in your proposal for the following types of remediation and restoration services:
    - (a) Water Remediation;
    - (b) Fire and Smoke Remediation;
    - (c) Mold Remediation;
    - (d) Biohazard Remediation (raw sewage); and
    - (e) Biohazard Remediation (crime scene).
- iv) **QUALITY & SAFETY PROGRAM: <5 pts>**
  - (1) **Quality Assurance / Quality Control:** Respondent shall provide the name and job title of the person in the organization who oversees the quality assurance program. Respondent shall describe its quality assurance program, quality requirements and means of measurement. TFC reserves the right to require a copy of the Quality Control Manual and Quality Assurance Processes, which, if contracted, will become a contract document. Provide process flow charts on how quality is maintained and achieved. The respondent shall describe the firm's policy regarding establishing quality control processes similar to ISO 9000 and other in-place controls for adherence to budget, quality, safety and schedule.

- (2) **Safety Program:** Respondent shall provide its workers' compensation experience modification rate (EMR) for the last five (5) years. This shall be included in the proposal on the insurance broker's letterhead. Provide a description of your firm's safety program and indicate the name and job title of the person in your organization who manages the program. TFC reserves the right to require a copy of your safety manual, which, if contracted, will become a contract document.
- v) **ADDITIONAL SERVICES: <0 pts>** Respondent may describe any additional services that are offered by Respondent that are related to the scope of this solicitation that, if awarded, may become part of this contract. Pricing for these additional services shall be provided as a separate exhibit to the Attachment D – Compensation and Fees. Possible additional services shall include, but are not limited to:
- (1) Document Recovery Services
  - (2) Mold assessment services
  - (3) Indoor Air Quality Testing
- vi) **ATTACHMENT C - EXECUTION OF PROPOSAL:** The Attachment C – Execution of Proposal shall be completed as directed, signed by the individual or an authorized agent of the business entity submitting the proposal, and returned with the proposal. Failure to sign where indicated will result in disqualification of proposal.
- vii) **ATTACHMENT D - COMPENSATION AND FEES: <60 pts>** Include pricing on the Attachment D – Compensation and Fees. **Respondent may not add qualifications, conditions, exceptions, variations or additional items to the proposal, or otherwise modify the pricing structure of the RFP in any manner.** Any such modifications will not be considered for evaluation, and may be cause for rejection of the proposal, at the full and sole discretion of TFC.
- viii) **ATTACHMENT G - REFERENCES: <P/F>** (on a separate sheet) Include a minimum of three (3) references from clients for whom similar services were performed or products were provided. Include contract description, contact names, position, and company name, telephone number, and email address for each reference listed.
- ix) **LITIGATION: <P/F>**
- (1) Provide details of all litigation history, including but not limited to administrative claims and proceedings and arbitration within the past five (5) years.
  - (2) Respondents involved in litigation, depending upon the circumstances of the litigation, may be disqualified at the sole discretion of TFC.
- x) **PRINCIPAL SUBCONTRACTORS:** Subcontractors with whom the Respondent intends to utilize in performing 15% or more of the Contract. Principal Subcontractors should be listed separately on the Attachment C – Execution of Proposal Form and the Attachment B – HUB Subcontracting Plan. Provide an Attachment F – Contractor's Qualifications Form for any identified principal subcontractors.
- xi) **ATTACHMENT B - HUB SUBCONTRACTING PLAN**
- (1) The Attachment B – HUB Subcontracting Plan shall be completed, signed and returned with the proposal. As mandated by 34 Texas Administrative Code, Section 20.14, Respondents must submit an Attachment B - HUB Subcontracting Plan that identifies all subcontractors and complies with good faith effort requirements outlined in the Attachment B - HUB Subcontracting Plan and in accordance with the Comptroller of Public Accounts (CPA) HUB rules in Section 20.14(d)(1)(D)(iii).
  - (2) Pursuant to Texas Government Code, Section 2161.252(b), TFC shall reject any response that does not include an Attachment B - HUB Subcontracting Plan. An incomplete Attachment B - HUB Subcontracting Plan is considered a material failure to comply with the solicitation requirements.

- (3) The Attachment B – HUB Subcontracting Plan shall become an Exhibit to the Contract between the awarded Respondent and TFC. Upon execution of the Contract, Contractor can only change the HUB Subcontracting Plan if:
  - (a) Contractor complies with 34 Texas Administrative Code, Section 20.14;
  - (b) Contractor provides its proposed changes to TFC for review;
  - (c) TFC approves Contractor's proposed changes to its HUB Subcontracting Plan; and
  - (d) TFC and Contractor amend their contract by submitting a revised HUB Subcontracting Plan containing the changes approved by TFC.
- (4) If TFC determines that the Contractor failed to implement its HUB Subcontracting Plan in good faith, TFC, in addition to any other remedies, may report nonperformance to the CPA in accordance with 34 Texas Administrative Code, Section 20.14(g)(5).
- (5) HUB subcontracting opportunities may be available in the following commodity class/item codes:

<b>Class/Item</b>	<b>Description</b>
031/00	A/C, Heating, and Ventilating Equipment, Parts and Accessories
085/00	Bags, Bagging, Ties, and Erosion Sheeting, etc.
285/37	Generators, Portable
345/00	First Aid and Safety Equipment and Supplies
460/00	Hose, Accessories, and Supplies: Industrial, Commercial, Garden
485/00	Janitorial Supplies, General Line
720/00	Pumping Equipment and Accessories
845/45	Moisture Testing Equipment
910/04	Air Duct Cleaning Services
910/09	Carpet Cleaning, Dyeing, Installation and Repair Services
926/78	Remediation Services, Environmental
968-71	Solid or Liquid Waste Disposal
990-28	Document Recovery Services
990-79	Sanitizing and Disinfecting Services

The list above is not, nor is it intended to be, a comprehensive list that identifies all subcontracting opportunities.

- (6) If further assistance is needed in preparing the HUB Subcontracting Plan, potential respondents may contact the agency HUB Coordinator Yolanda Strey at 512-475-0453, or by email at [HUB@tfc.state.tx.us](mailto:HUB@tfc.state.tx.us).

6) **INQUIRIES:**

- a) All non-HUB or non-insurance related inquiries shall be submitted in writing to Rico Gamino by email to [rico.gamino@tfc.state.tx.us](mailto:rico.gamino@tfc.state.tx.us) by the date and time specified in the Schedule of Events above.
- b) All inquiries submitted by email shall be in an editable format, i.e. Microsoft Word, or standard email as opposed to an un-editable format such as Adobe Acrobat .pdf files.
- c) All inquiries will result in written responses with copies posted to the Electronic State Business Daily (ESBD), available at <http://esbd.cpa.state.tx.us/>. If a Respondent does not have Internet access, a copy of all written responses may be obtained through the point of contact listed above.
- d) It is the responsibility of the interested parties to periodically check the ESBD for updates to the solicitation prior to submitting a proposal. Respondent's failure to periodically check the ESBD will in no way release the selected vendor from "addenda or additional information" resulting in additional costs to meet the requirements of the RFP.

- e) Except as otherwise provided in this Section, upon issuance of this RFP, other employees and representatives of TFC will not answer questions or otherwise discuss the contents of the RFP with any potential Respondent or its representatives. Failure to observe this restriction may result in disqualification of any subsequent response. This restriction does not preclude discussions unrelated to this RFP.

7) **PROPOSAL SUBMISSION:**

- a) All proposals shall be received and time stamped at TFC prior to 3:00 PM, Central Time, on the date specified in the Schedule of Events above. TFC reserves the right to accept late proposals; however no proposals shall be accepted once the proposal opening process has begun.
- b) Proposals should be placed in a separate envelope or package and correctly identified with the RFP number and submittal deadline/RFP opening date and time. It is Respondent's responsibility to appropriately mark and deliver the proposal to TFC by the specified date and time.
- c) Telephone, facsimile, and email proposals will not be accepted.
- d) Receipt of all addenda to this RFP should be acknowledged by returning a signed copy of each addendum with the submitted proposal.

8) **DELIVERY OF PROPOSALS:** Proposals shall be submitted to TFC by one of the following methods:

<b>U.S. Postal Service</b>	<b>Overnight/Express Mail</b>	<b>Hand Deliver</b>
TFC – Bid Services ATTN: Rico Gamino RFP #303-5-00030 Central Services Building P.O. Box 13047 Austin, TX 78711-3047	TFC – Bid Services ATTN: Rico Gamino RFP #303-5-00030 Central Services Building, Rm. 176 1711 San Jacinto Blvd. Austin, TX 78701  Hours – 8:00 AM to 5:00 PM	TFC – Bid Services ATTN: Rico Gamino RFP #303-5-00030 Central Services Building 4 <sup>th</sup> Floor Receptionist 1711 San Jacinto Blvd. Austin, TX 78701  Hours – 8:00 AM to 5:00 PM

9) **PROPOSAL OPENING:**

- a) Proposals will be opened at the Central Services Building, 1711 San Jacinto Blvd., Austin, Texas 78701.
- b) All submitted Proposals become the property of TFC after the RFP submittal deadline/opening date.
- c) Proposals submitted shall constitute an offer for a period of ninety (90) days or until award is made by TFC, whichever occurs earlier.

10) **PROPOSAL EVALUATION AND AWARD:**

- a) TFC shall award the Contract(s) to the Respondent(s) whose proposal is considered to provide the best value to the State of Texas, as defined by Texas Government Code, Section 2155.074.
- b) When considering best value and award, TFC reserves the right to set a minimum requirement regarding the weighted criteria listed in Subsection (e) below.
- c) TFC also reserves the right to solicit any service that would normally be performed using this Contract if it deems that by doing so would be in the best interest of the State of Texas.
- d) An evaluation committee will be established to evaluate the submitted proposals. The committee will include employees of TFC and may include other persons invited by TFC to participate. By submitting a proposal in response to this RFP, the Respondent accepts the solicitation and evaluation process and acknowledges and accepts that scoring of the proposals may involve some subjective judgments by the Evaluation Committee. The Evaluation Committee will evaluate and score each proposal based upon the following criteria:

<u>Criteria</u>	<u>Weight</u>
Company Information	0%
Relevant Experience & Qualifications	20%
Methodology	15%
Quality Control/Quality Assurance/Safety	5%

Compensation and Fees	60%
References	P/F
Litigation	P/F
<hr/>	
	100%

- e) The Evaluation Committee will determine if BAFOs are necessary. Award of the Contract may be made without BAFOs. A request for a BAFO is at the sole discretion of TFC and will be extended in writing.
- f) In evaluating proposals to determine the best value for the State of Texas, TFC may consider information related to past contract performance of a Respondent including, but not limited to, CPA's Vendor Performance Tracking System (available at [http://www.window.state.tx.us/procurement/prog/vendor\\_performance/](http://www.window.state.tx.us/procurement/prog/vendor_performance/)). Prior work performance with TFC, and other State agencies or governmental entities which are familiar with a Respondent's performance, depending on problems encountered, may be grounds for disqualification. In addition, Respondents involved in litigation with TFC or another State agency may be disqualified.
- g) Based on ranking determined by the scores, TFC may conduct interviews and/or oral presentations with those firms determined to be the most qualified. Such interviews are intended to:
  - i) confirm the information contained in the proposal submittal;
  - ii) evaluate Respondent's methodology and work plan for the Contract; and
  - iii) evaluate the structure of Contract team including qualifications of individual team members and other subcontractors. Scoring of the interview may replace part or all of the scoring of the proposal.
- h) Based on these and other factors which may apply, TFC in accordance with Texas Government Code, Section 2156.121, will enter into the Contract with the Respondent(s) that is determined to be most appropriate for the services to be provided, but if an agreement cannot be reached, may proceed with the next ranked Respondent, and so on as provided by statute.
- i) TFC reserves the right to award or not award the Contract if no responses are deemed acceptable and may re-solicit as determined necessary in the best interest of the State of Texas.
- j) Protests filed in accordance with this solicitation shall be governed by Texas Administrative Code Title 1, Administration, Part 5 Texas Facilities Commission, Chapter 111 Administration, Subchapter 1 Complaints and Dispute Resolution, §111.32 Protests/Dispute Resolution/Hearings.
- k) Order Precedence: In the event of conflicts or inconsistencies between this RFP and its attachments, such conflicts or inconsistencies shall be resolved by reference to the documents in the following order of priority: Attachment A - Services Contract, Request for Proposals (includes all remaining Attachments), and Respondent's response to Request for Proposals.

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**ATTACHMENT A  
SERVICES CONTRACT**

(TO BE EXECUTED BY TFC AND SELECTED RESPONDENT UPON AWARD)

**Posted as Package '2' on the ESBD**

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**ATTACHMENT B  
HUB SUBCONTRACTING PLAN**

**Posted as Package '3' on the ESBD**

(TO BE ATTACHED AS "EXHIBIT C" TO SERVICES CONTRACT)

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**ATTACHMENT C**  
**EXECUTION OF PROPOSAL FORM**

*NOTE: THIS ATTACHMENT MUST BE SIGNED AND RETURNED WITH THE PROPOSAL. PROPOSALS WHICH DO NOT INCLUDE THIS ATTACHMENT SHALL BE DISQUALIFIED. THE PROPOSAL SHALL BE DISQUALIFIED IF FALSE STATEMENTS ARE CONTAINED IN THIS ATTACHMENT.*

Respondent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Having carefully examined the RFP, the Contract, and all other Attachments, as well as the premises and conditions affecting the work, Respondent hereby proposes to furnish all labor, materials, and equipment necessary to complete the work in the amounts proposed in Attachment D – Compensation and Fees.

**ADDENDA.**

Respondent acknowledges receipt of the following Addenda:

Number	Dated:	Date Received:

**PRINCIPAL SUBCONTRACTORS:**

List below all subcontractors who will perform at least 15% of the services to be provided under the Contract. An Attachment F – Respondent's Qualifications Form shall be attached to this proposal form for each firm listed. Note any changes if an alternate is accepted.

Trade Name: \_\_\_\_\_ City: \_\_\_\_\_

**RESPONDENT AFFIRMATIONS:**

Provided the proposal is accepted, the Respondent, signature herein, agrees to execute the Attachment A – Services Contract and obtain and furnish the required insurance certificates in accordance with the terms and conditions of the Contract. Should the Respondent fail to provide the required insurance

certificates within fifteen (15) days after receipt of the Award Notification Letter, TFC may disqualify awarded Respondent and proceed with the next ranked respondent, and so on as provided by statute.

All statements and information prepared and submitted in the response to this RFP are current, complete and accurate.

Respondent has not given, offered to give, nor intends to give at anytime hereafter, any economic opportunity, future employment, gift, loan gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted response. Failure to sign this Execution of Proposal or signing it with a false statement shall void the submitted offer or any resulting contracts.

Neither the Respondent or the firm, corporation, partnership, or institution represented by the Respondent or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the offer made to any competitor or any other person engaged in such line of business. The Respondent's signature herein assigns to TFC any and all claims for overcharges associated with the Contract which arise under the Antitrust Laws of the United States, 15 USCA, Section 1, Et. Seq. (1973).

By signing this submittal, respondent certifies that if a Texas address is shown as the address of the respondent, respondent qualifies as a Texas Resident Bidder as defined in Texas Administrative Code, Title 34, Part 1, Chapter 20.

Pursuant to Texas Government code, Title 10, Subtitle D, Section 2155.004(a), the bidder has not received compensation for participation in the preparation of specifications for this solicitation.

Respondent is in compliance with Texas Government Code, Section 669.003, relating to contracting with an executive of a state agency. If Section 669.003 applies, Respondent shall provide the following information as an attachment to this response: name of former executive, name of state agency, date of separation from state agency, position with respondent, and date of employment with respondent.

Additionally, HB1295 of the 84<sup>th</sup> Legislature mandates that you must comply with the following:

Texas Government Code Section 2252.908, and new rules promulgated by the Texas Ethics Commission ("TEC") pursuant to Section 2252.908, require a disclosure of interested parties by contractors that enter into certain types of government contracts. To comply with the law and new rules, contractors must file a Disclosure of Interested Parties Form 1295 ("Form 1295") with the TEC and the Texas Facilities Commission ("TFC").

As of January 1, 2016, the TEC has made available on its website the new filing application that must be used to file Form 1295. Upon the selection of a contractor, contractor will be required to immediately complete the Form 1295 and return it to the TFC Legal Services Division:

[Martin.blair@tfc.state.tx.us](mailto:Martin.blair@tfc.state.tx.us)

to review, and then TFC will send final notification to the TEC.

TFC may, in its sole discretion, wait to execute the contract until the form is filed with TEC.

Go to: <https://www.ethics.state.tx.us/index.html>. Under the heading HOT TOPICS, click on "New Form 1295 Filing Application". Information on using the new filing application is also posted on the TEC's website as of January 1, 2016.

Contractors must use the application to enter the required information on Form 1295 and print a copy of the form and a separate certification of filing that will contain a unique certification number. An authorized

agent of a contractor must sign the printed copy of the form and have the form notarized. The completed Form 1295 and certification of filing must be filed with TFC no later than thirty (30) days after the effective date of the contract.

Upon receipt of the signed, notarized form, TFC will notify the TEC of the receipt of the filed Form 1295 and certification of filing. The TEC is required by law to post the completed Form 1295 to its website within seven business days after receiving notice from TFC.

Respondent's signature herein certifies that Respondent is not currently delinquent in the payment of any debt owed to the State of Texas, including but not limited to franchise taxes and child support, and that any payments due the firm under this contract will be applied to that debt.

System for Award Management (SAM): Prior to awarding state funds for goods and/or services rendered, the State of Texas will conduct a required search of your firm using the Federal System for Award Management (SAM). This is a Federal government maintained database that record and track organizations either known to or suspected of contributing to terrorist organizations. No state funds may be paid to an individual or firm whose name appears on this list.

Texas Family Code Compliance Requirement:

Under TGC, Title 5, Subtitle D, Section 231.006, Family Code (relating to child support), the individual or business entity named in this solicitation is eligible to receive the specified payment and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate. The response includes the names of each person with a minimum of twenty-five percent (25%) ownership of the business entity submitting the response. Respondents that have pre-registered this information on the CPA Centralized Master Bidders List have satisfied this requirement. If not pre-registered, respondent shall provide the name(s) below. Upon award, respondent shall provide TFC Procurement the Social Security number(s) of the individual(s) listed below.

Firm Owner(s), Partners, Sole Proprietors, Share Holder(s)  
of twenty-five percent (25%) interest:

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Name: \_\_\_\_\_ Name: \_\_\_\_\_  
(Respondent may use bottom of page if necessary.)

Respondent represents and warrants that the individual signing this Execution of Proposal is authorized to sign this document on behalf of Respondent and to bind Respondent under any contract resulting from this proposal.

**RESPECTFULLY SUBMITTED:**

Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

Title:

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Telephone:

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Respondent's Corporate Charter No.:

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If a corporation, attach a corporation resolution or other official corporate documentation, which states that the person signing this proposal is an authorized person to sign for and legally bind the corporation.

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**ATTACHMENT D  
COMPENSATION AND FEES**

(TO BE ATTACHED AS “EXHIBIT A” TO SERVICES CONTRACT)

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Respondent Name: \_\_\_\_\_

**COMPENSATION AND FEES**

**Labor Rates:**

Item #	Classification	Hourly Rate – Normal*	Hourly Rate – Premium**
1	Service/Remediation Technician Water/Fire/Smoke/Mold	\$ _____	\$ _____
2	Service/Remediation Technician Bio-Hazard	\$ _____	\$ _____
3	Project Supervisor	\$ _____	\$ _____
4	Project Manager	\$ _____	\$ _____
5	Unskilled Labor	\$ _____	\$ _____

\*Normal Hours is defined as 7:30 AM – 5:30 PM Monday through Friday  
 \*\*Premium is defined as any hours that fall outside of Normal Hours or on Holidays

**Standard Equipment Rates:**

Item #	Description	Daily Rate	Weekly Rate
6	Dehumidifiers	\$ _____	\$ _____
8	Axial Air Mover	\$ _____	\$ _____
Item #	Description	Rate per Square Foot Normal Hours	Rate per Square Foot Premium Hours
	Water Extraction – Clean Water	\$ _____	\$ _____
	Water Extraction – Grey Water	\$ _____	\$ _____
	Water Extraction – Black Water	\$ _____	\$ _____

Include on a separate sheet a fee schedule or price list for the various other materials, equipment, and services that are available. Pricing included on the attached pricing sheet shall be considered Not-to-Exceed pricing. The awarded vendor may submit pricing lower than that submitted on pricing sheet, but cannot exceed original pricing submitted for solicitation.

PROMPT PAYMENT CASH DISCOUNT: \_\_\_\_\_ % \_\_\_\_\_ DAYS  
PAYMENT TERMS: Discounts for prompt payment will not be considered in the evaluation of proposals; however, any offered discount will become a part of the award, and will be taken if earned.

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**ATTACHMENT E  
2016 TFC PORTFOLIO**

(TO BE ATTACHED AS "EXHIBIT B" TO SERVICES CONTRACT)

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**2016 TFC Portfolio**

**Real Property Asset List**

Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.
<b>OFFICE</b>								
1	1	BHB	Brown-Heatly Building	4900 N. Lamar	Austin	Office	259,224	176,382
2	2	CSB	Central Services Building	1711 San Jacinto	Austin	Office	96,865	76,131
3	3	CSX	Central Services Annex	311 E. 14th St.	Austin	Office	15,070	10,933
4	4	DARS	DARS Administration Building	4800 N. Lamar	Austin	Office	47,447	34,989
5	5	DHB	DSHS Headquarters Building (Old MHMR HQ)	909 W. 45th St.	Austin	Office	72,182	54,137
6	6	DHF	DSHS Building F	1100 W. 49th St.	Austin	Office	7,485	5,614
7	7	DHR	DSHS Records Building	1100 W. 49th St.	Austin	Office	30,984	23,238
8	8	DHSB	DSHS Service Building	1100 W. 49th St.	Austin	Office	40,000	30,000
9	9	DHT	DSHS Tower	1100 W. 49th St.	Austin	Office	100,997	75,748
10	10	DHX	DSHS Annex (Old MHMR Annex)	909 W. 45th St.	Austin	Office	17,564	13,173
11	11	ELP	El Paso State Office Building	401 E. Franklin	El Paso	Office	117,932	91,171
12	12	ERB	Elias Ramirez State Building	5425 Polk St.	Houston	Office	239,271	196,514
13	13	FTW	Fort Worth State Building	1501 Circle Dr.	Fort Worth	Office	70,137	54,889
14	14	GJS	G.J. Sutton Building	321 Center St.	San Antonio	Office	100,185	63,507
15	15	GJSW	G.J. Sutton Building W.	321 Center St.	San Antonio	Office	12,100	8,889
16	16	INS	Insurance Building	1100 San Jacinto	Austin	Office	86,029	65,111
17	17	INX	Insurance Annex	221 E. 11th St.	Austin	Office	59,757	38,816
18	18	JER	James E. Rudder Building	1019 Brazos	Austin	Office	77,880	55,707
19	19	JHR	John H. Reagan Building	105 W. 15th St.	Austin	Office	161,811	121,696
20	20	JHW	John H. Winters Building	701 W. 51st St.	Austin	Office	482,584	364,200
21	21	LBJ	Lyndon B. Johnson Building	111 E. 17th St.	Austin	Office	299,512	221,158
22	22	P35A	Park 35 Building A	12100 N. IH 35	Austin	Office	191,889	172,434
23	23	P35B	Park 35 Building B	12124 N. IH 35	Austin	Office	50,569	46,324
24	24	P35C	Park 35 Building C	12124 N. IH 35	Austin	Office	78,888	69,880
25	25	P35D	Park 35 Building D	12118 N. IH 35	Austin	Office	52,906	48,833
26	26	P35E	Park 35 Building E	12118 N. IH 35	Austin	Office	46,330	40,424
27	27	PDB	Price Daniel, Sr. Building	209 W. 14th St.	Austin	Office	136,430	101,699
28	28	RBB	Dr. Robert Bernstein Building	1100 W. 49th St.	Austin	Office	59,917	44,938
29	29	RDM	Robert D. Moreton Building	1100 W. 49th St.	Austin	Office	123,018	91,977
30	30	REJ	Robert E. Johnson Building	1501 N. Congress	Austin	Office	307,090	244,381
31	31	SCB	Supreme Court Building	201 W. 14th St.	Austin	Office	69,253	50,900
32	32	SFA	Stephen F. Austin Building	1700 N. Congress	Austin	Office	417,141	308,088
33	33	SHB	Sam Houston Building	201 E. 14th St.	Austin	Office	170,967	94,135
34	34	TCC	Tom C. Clark Building	205 W. 14th St.	Austin	Office	101,299	60,077
35	35	THO	E. O. Thompson Building	920 Colorado	Austin	Office	67,689	39,574
36	36	TJR	Thomas Jefferson Rusk Building.	200 E. 10th St.	Austin	Office	99,971	74,453
37	37	TRC	Carlos F. Truan Natural Resource Center	6300 Ocean Dr.	Corpus Christi	Office	98,853	72,543
38	38	TYL	Tyler State Office Building	3303 Mineola Hwy.	Tyler	Office	52,371	47,008
39	39	WAC	Waco State Building	801 Austin Ave.	Waco	Office	97,314	69,614
40	40	WBT	William B. Travis Building	1701 N. Congress	Austin	Office	466,020	379,860
41	41	WPC	William P. Clements Building	300 W. 15th St.	Austin	Office	473,338	374,431
42	42	WPH1	William P. Hobby Building Twr. I	333 Guadalupe St.	Austin	Office	229,759	164,967
		WPH2	William P. Hobby Building Twr. II	333 Guadalupe St.	Austin	Office	49,453	33,716
		WPH3	William P. Hobby Building Twr. III	333 Guadalupe St.	Austin	Office	140,064	113,563
	<b>42</b>					<b>TOTAL OFFICE</b>	<b>5,975,545</b>	<b>4,525,822</b>

WAREHOUSE/STORAGE								
Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.
43	1	DHH	DSHS Building H	1100 W. 49th St.	Austin	Storage	1,500	1,500
44	2	HSW	Human Services Warehouse	1111 N. Loop	Austin	Warehouse	104,658	100,345
45	3	INW	Insurance Warehouse	7915 Cameron Rd.	Austin	Warehouse	25,479	23,864
46	4	SRC	State Records Center	4400 Shoal Creek Blvd.	Austin	Storage	130,728	128,049
47	5	SUR1	Surplus Property, San Antonio	2103 Ackerman Rd.	San Antonio	Warehouse	25,000	25,000
48	6	SUR2	Surplus Property, Fort Worth District	2826 N. Beach St.	Fort Worth	Warehouse	22,843	22,458
49	7	TRCA	Truan Natural Resource Center Boat Storage	6300 Ocean Dr.	Corpus Christi	Boat Storage	11,737	-
50	8	WHB	Warehouse at Bolm Road	6506 Bolm Rd.	Austin	Warehouse	50,622	49,932
	<b>8</b>					<b>TOTAL WAREHOUSE/STORAGE</b>	<b>372,567</b>	<b>351,148</b>
MISCELLANEOUS								
51	1	ARC	Lorenzo de Zavala Archives & Library	1200 Brazos	Austin	Archives/Storage	110,999	88,996
52	2	CCF1	Child Care Center Bldgs.	1501 Lavaca	Austin	Classroom	8,003	3,101
53	3	CCF2	Child Care Center Bldgs.	1507 Lavaca	Austin	Classroom	3,332	2,371
54	4	DBGL	Dr. Bob Glaze Laboratory Services (was DSHS New Lab)	1100 W. 49th St.	Austin	Laboratory	167,417	113,985
55	5	DHK	DSHS Building K	1100 W. 49th St.	Austin	Lecture Hall	4,679	3,509
56	6	DROC	Disaster Recovery Operations	1001 W. No. Loop	Austin	Data Ctr	25,295	21,323
57	7	PROM	Promontory Point	4044 Promontory Pt.	Austin	Serv Ctr	141,566	127,525
58	8	PROMN	Promontory Point N. Building	4044 Promontory Pt.	Austin	Serv Ctr	3,871	3,756
59	9	WLL	Wheless Lane Laboratory	2801 Wheless Ln.	Austin	Laboratory	3,516	3,043
		CPP	Central Power Plant	201 E. 14th St.	Austin	Util. Plant	-	-
		CSBP	Central Services Building Power	1711 San Jacinto	Austin	Util. Plant	-	-
		DHNP	DSHS New Power Plant	1100 W. 49th St.	Austin	Util. Plant	-	-
		DHOP	DSHS Old Power Plant	1100 W. 49th St.	Austin	Util. Plant	-	-
		REJP	Robert E. Johnson Power Plant	1501 N. Congress	Austin	Util. Plant	-	-
		SFAP	Stephen F. Austin Power Plant	1700 N. Congress	Austin	Util. Plant	-	-
	<b>9</b>					<b>TOTAL MISCELLANEOUS</b>	<b>468,678</b>	<b>367,609</b>
PARKING GARAGES								
60	1	CVP	Capitol Visitors Parking Garage	1201 San Jacinto	Austin	Garage	241,304	-
61	2	PKA	Parking Garage A	1401 San Jacinto	Austin	Garage	300,767	-
62	3	PKB	Parking Garage B	1511 San Jacinto	Austin	Garage	269,087	-
63	4	PKC	Parking Garage C	1400 Colorado	Austin	Garage	18,501	-
64	5	PKE	Parking Garage E	1604 Colorado	Austin	Garage	487,248	-
65	6	PKF	Parking Garage F	1311 San Jacinto	Austin	Garage	149,606	9,391
66	7	PKG	Parking Garage G	315 E. 17th St.	Austin	Garage	96,697	-
67	8	PKH	Parking Garage H	4900 N. Lamar	Austin	Garage	310,137	3,885
68	9	PKHW	Parking Garage H W.	4900 Sunshine	Austin	Garage	323,898	-
69	10	PKJ	Parking Garage J	300 W. 15th St.	Austin	Garage	261,882	1,894
70	11	PKK	Parking Garage K Thomas J. Rusk Bldg.	200 E. 10th St.	Austin	Garage	98,498	-
71	12	PKL	Parking Garage L William P Hobby Bldg.	333 Guadalupe St.	Austin	Garage	141,666	-
72	13	PKM1	Parking Garage M1 Price Daniel Bldg.	209 W. 14th St.	Austin	Garage	11,476	-

Remediation Services  
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Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.	
73	14	PKM2	Parking Garage M2 Tom C Clark Bldg.	205 W. 14th St.	Austin	Garage	16,074	-	
74	15	PKN	Parking Garage N	300 San Antonio	Austin	Garage	318,786	14,399	
75	16	PKP	Parking Garage P	1518 San Jacinto	Austin	Garage	261,737	-	
76	17	PKQ	Parking Garage Q	1610 San Jacinto	Austin	Garage	277,700	-	
77	18	PKR	Parking Garage R	1706 San Jacinto	Austin	Garage	585,139	10,000	
78	19	EPG	El Paso State Building Garage	301 E. Missouri	El Paso	Garage	193,473	-	
	<b>19</b>		<b>TOTAL PARKING GARAGES</b>					<b>4,363,676</b>	<b>39,569</b>
<b>PARKING LOTS</b>									
79	1	PK02	Parking Lot 2	111 E. 17th St.	Austin	Parking lot	46,920	-	
80	2	PK03	Parking Lot 3	1601 Colorodo	Austin	Parking lot	53,248	-	
81	3	PK06	Parking Lot 6	1308 San Jacinto	Austin	Parking lot	8,867	-	
82	4	PK07	Parking Lot 7	1807 N. Congress	Austin	Parking lot	108,800	-	
83	5	PK08	Parking Lot 8	1507 Lavaca	Austin	Parking lot	58,788	-	
84	6	PK8A	Parking Lot 8A	1507 Lavaca	Austin	Parking lot	6,300	-	
85	7	PK8B	Parking Lot 8B	1507 Lavaca	Austin	Parking lot	2,800	-	
86	8	PK11	Parking Lot 11	1500 N. Congress	Austin	Parking lot	55,200	-	
87	9	PK12	Parking Lot 12	1801 San Jacinto	Austin	Parking lot	99,674	-	
88	10	PK14	Parking Lot 14	1000 N. Congress	Austin	Parking lot	80,189	-	
89	11	PK15	Parking Lot 15	902 Colorado	Austin	Parking lot	17,664	-	
90	12	PK18	Parking Lot 18	1301 San Jacinto	Austin	Parking lot	17,664	-	
91	13	PK19	Parking Lot 19	203 MLK Blvd.	Austin	Parking lot	34,320	-	
92	14	PK22	Parking Lot 22	1501 San Jacinto	Austin	Parking lot	40,848	-	
93	15	PK24	Parking Lot 24	1606 Colorado	Austin	Parking lot	1,800	-	
94	16	PK25	Parking Lot 25	1111 Colorado	Austin	Parking lot	21,760	-	
95	17	PK26	Parking Lot 26	701 W. 51st St.	Austin	Parking lot	509,303	-	
96	18	PK27	Parking Lot 27	101 E 11th St.	Austin	Parking lot	20,480	-	
97	19	CCP	Truan Natural Resource Center Parking Lot	6300 Ocean Dr.	Corpus Christi	Parking lot	65,280	-	
98	20	DHP	DSHS Parking Lots	1100 W. 49th St.	Austin	Parking lot	178,500	-	
99	21	ELPP	El Paso State Building Parking Lot	401 E. Franklin	El Paso	Parking lot	26,143	-	
100	22	ERBP	Elias Ramirez Building Parking Lots	5425 Polk Ave.	Houston	Parking lot	216,216	-	
101	23	FTWBP	Fort Worth Building Parking Lots	1501 Circle Dr.	Fort Worth	Parking lot	113,066	-	
102	24	GJSP	G. J. Sutton Building Parking Lots	321 Center St.	San Antonio	Parking lot	182,017	-	
103	25	HSWP	Human Services Warehouse / DROC Parking Lots	1111 N. Loop	Austin	Parking lot	56,350	-	
104	26	P35P	Park 35 Parking Lots	12100 N. IH 35	Austin	Parking lot	547,903	-	
105	27	PROMP	Promontory Point Parking Lots	4044 Promontory Pt.	Austin	Parking lot	220,880	-	
106	28	SRCP	State Records Center Parking Lots	4044 Shoal Creek Blvd.	Austin	Parking lot	38,500	-	
107	29	SUR1P	Surplus Property, San Antonio Parking Lot/Storage	2103 Ackerman Rd.	San Antonio	Parking lot/Storage	193,050	-	
108	30	SUR2P	Surplus Property, Fort Worth Parking Lot/Storage	2826 N. Beach St.	Fort Worth	Parking lot/Storage	178,500	-	
109	31	TYLP	Tyler State Parking Lot	3303 Mineola Hwy.	Tyler	Parking lot	135,221	-	
110	32	WHBP	Warehouse at Bolm Road Parking	6506 Bolm Rd.	Austin	Parking lot	26,250	-	
111	33	WSBP	Waco State Building Parking Lots	801 Austin Ave.	Waco	Parking lot	88,155	-	

		33					TOTAL PARKING LOTS	3,450,656	-
Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.	
<b>TEXAS SCHOOL FOR THE DEAF</b>									
	0	0	Site	1102 South Congress Ave	Austin	Site	-	-	
112	1	500	Pease Central Administration	1102 South Congress Ave	Austin	Office	14,500	-	
113	2	501	Seeger Gymnasium (High School)	1102 South Congress Ave	Austin	Gymnasium	25,741	-	
114	3	503	Cafeteria Central	1102 South Congress Ave	Austin	Cafeteria	15,310	-	
115	4	504	Deaf Smith Center	1102 South Congress Ave	Austin	Recreation	5,800	-	
116	5	505	Elementary Special Needs School Building	1102 South Congress Ave	Austin	Classroom	74,600	-	
117	6	506	Security/Guard House (Elizabeth St. south entry)	1102 South Congress Ave	Austin	Security	48	-	
118	7	507	Boiler Plant (Old - abandoned)	1102 South Congress Ave	Austin	Vacant	1,954	-	
119	8	508	Business Services	1102 South Congress Ave	Austin	Office	7,184	-	
120	9	509	Heritage Center	1102 South Congress Ave	Austin	Museum	4,448	-	
121	10	510	Maintenance Offices (Laundry/Security)	1102 South Congress Ave	Austin	Office	4,860	-	
122	11	511	Maintenance Transport Shop	1102 South Congress Ave	Austin	Maintenance	19,182	-	
123	12	512	Central Plant Chilling	1102 South Congress Ave	Austin	Util. Plant	5,774	-	
124	13	513	Ford Building/CTE Vocational	1102 South Congress Ave	Austin	Classroom	37,002	-	
125	14	514	Kleberg Building	1102 South Congress Ave	Austin	Classroom	8,790	-	
126	15	515	Koen Hall Dorm	1102 South Congress Ave	Austin	Dormitory	38,078	-	
127	16	516	Lewis Hall Dorm	1102 South Congress Ave	Austin	Dormitory	38,078	-	
128	17	517	Clinger Gymnasium (Middle School)	1102 South Congress Ave	Austin	Gymnasium	13,175	-	
129	18	518	Leroy Columbo Natatorium (Gym/Pool Swim Center)	1102 South Congress Ave	Austin	Natorium	35,290	-	
130	19	519	Upper School High School / Middle School	1102 South Congress Ave	Austin	Classroom	81,777	-	
131	20	521	T-1 ERCOD (Trailer)	1102 South Congress Ave	Austin	Vacant	1,344	-	
132	21	522	T-2 Records Administration / Assessment (Trailer)	1102 South Congress Ave	Austin	Office	2,688	-	
133	22	523	T-3 Human Resources (Trailer)	1102 South Congress Ave	Austin	Office	2,688	-	
134	23	524	Toddler Learning Center	1102 South Congress Ave	Austin	Classroom	1,424	-	
135	24	525	Superintendent's Residence	1102 South Congress Ave	Austin	Residence	2,059	-	
136	25	526	Special Needs Girl's Dorm	1102 South Congress Ave	Austin	Dormitory	10,000	-	
137	26	527	Special Needs Boy's Dorm	1102 South Congress Ave	Austin	Dormitory	13,000	-	
138	27	528	Transitional Apartments	1102 South Congress Ave	Austin	Housing	1,590	-	
139	28	529	Transitional Apartments	1102 South Congress Ave	Austin	Housing	1,590	-	
140	29	530	Transitional Apartments	1102 South Congress Ave	Austin	Housing	1,590	-	
141	30	531	Transitional Apartments	1102 South Congress Ave	Austin	Housing	1,590	-	
142	31	532	Transitional Apartments	1102 South Congress Ave	Austin	Housing	1,590	-	
143	32	533	Transitional Apartments	1102 South Congress Ave	Austin	Housing	2,585	-	
144	33	542	Transformer House	1102 South Congress Ave	Austin	Electrical	96	-	
145	34	544	R. L. Davis Auditorium	1102 South Congress Ave	Austin	Auditorium	9,620	-	
146	35	564	Cottage Student Housing (Senior Girls)	1102 South Congress Ave	Austin	Housing	4,625	-	
147	36	565	Cottage Student Housing (Senior Boys)	1102 South Congress Ave	Austin	Housing	4,625	-	

Remediation Services  
RFP 303-5-00030

Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.	
148	37	566	Cottage Student Housing (Residential )	1102 South Congress Ave	Austin	Ofc/Storage	4,625	-	
149	38	567	Cottage Student Housing	1102 South Congress Ave	Austin	Housing	4,625	-	
150	39	568	Cottage Student Housing	1102 South Congress Ave	Austin	Housing	4,625	-	
151	40	569	Cottage Student Housing	1102 South Congress Ave	Austin	Housing	4,625	-	
152	41	570	Cottage Student Housing	1102 South Congress Ave	Austin	Housing	4,625	-	
153	42	5705	Health Center	1102 South Congress Ave	Austin	Health Ctr	3,759	-	
154	43	5706	Middle School Boy's Dorm	1102 South Congress Ave	Austin	Dormitory	6,713	-	
155	44	5707	Middle School Girl's Dorm	1102 South Congress Ave	Austin	Dormitory	6,713	-	
156	45	5708	Elementary Dorm	1102 South Congress Ave	Austin	Dormitory	8,643	-	
157	46	5709	Information Center / Guard House (Congress entrance)	1102 South Congress Ave	Austin	Security	64	-	
158	47	5714	Concession Stand / Restroom	1102 South Congress Ave	Austin	Service Center	1,519	-	
	<b>47</b>		<b>TOTAL SCHOOL FOR THE DEAF</b>					<b>544,831</b>	
<b>TEXAS SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED</b>									
159	1	507	Old Campus Operations Ofc.	1100 West 45th Street	Austin	Travel Staging	4,058	-	
160	2	509	Superintendent's Residence	1100 West 45th Street	Austin	Residence	3,889	-	
161	3	573	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,049	-	
162	4	574	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,024	-	
163	5	575	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,049	-	
164	6	576	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,024	-	
165	7	577	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,049	-	
166	8	600	Main Instructional Building	1100 West 45th Street	Austin	Classroom/ Administration	70,601	-	
167	9	601	Dining Hall	1100 West 45th Street	Austin	Food Service	9,309	-	
168	10	602	Fine Arts Education/Auditorium	1100 West 45th Street	Austin	Education	14,230	-	
169	11	603	Student Activity Center	1100 West 45th Street	Austin	Recreation	15,130	-	
170	12	604	Natatorium	1100 West 45th Street	Austin	Pool	9,107	-	
171	13	605	Outreach and Conference Center	1100 West 45th Street	Austin	Training	15,411	-	
172	14	606	Elementary School	1100 West 45th Street	Austin	Education	31,085	-	
173	15	607	Carreer Development Facility	1100 West 45th Street	Austin	Education	19,900	-	
174	16	608	Business Administration Office	1100 West 45th Street	Austin	Office	7,077	-	
175	17	609	Gymnasium	1100 West 45th Street	Austin	Physical Ed	28,598	-	
176	18	610	Campus Operations/Warehouse	1100 West 45th Street	Austin	WH/Offices	27,071	-	
177	19	611	Horticultural Building	1100 West 45th Street	Austin	Education	939	-	
178	20	640	Fourplex Dormitory	1100 West 45th Street	Austin	Dormitory	1,792	-	
179	21	650	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
180	22	651	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
181	23	652	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
182	24	653	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
183	25	654	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
184	26	655	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
185	27	656	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
186	28	657	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	5,653	-	
187	29	660	Elementary Residential Complex	1100 West 45th Street	Austin	Dormitory	15,300	-	
188	30	661	Elementary Residential Complex	1100 West 45th Street	Austin	Dormitory	(incl. w/ 660)	-	
189	31	662	Elementary Residential Complex	1100 West 45th Street	Austin	Dormitory	(incl. w/ 660)	-	
190	32	663	Elementary Residential Complex	1100 West 45th Street	Austin	Dormitory	(incl. w/ 660)	-	

Tot. No.	Cat. No.	Bldg. ID	Facility Name	Address	City	Use	Gross Sq. Ft.	Usable Sq. Ft.	
191	33	664	Elementary Residential Complex	1100 West 45th Street	Austin	Dormitory	(incl. w/ 660)	-	
192	34	4801	Duplex Dormitory	1100 West 45th Street	Austin	Dormitory	2,970	-	
	<b>34</b>	<b>TOTAL SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED</b>						<b>346,886</b>	

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## ATTACHMENT F CONTRACTOR'S QUALIFICATIONS FORM

<b>COMPANY PROFILE:</b>				
Company Name:				
Federal EIN #:				
Other Company Locations: (List City and State)				
List:				
Length of Time Company has been in business:			Yrs.	Mos.
If Company has done business under a different name, give name and location:				
Name:			Location:	
# of Full Time Employees:		# of Pt.-Time Employees:		
Company Licenses or Certifications: (List Below) Provide copies of licenses and certifications				
Has Company ever failed to complete or defaulted on a contract or project?				
No:	Yes:	If Yes, state where and why below		
Explain:				

<b>AUSTIN BRANCH/SERVICING LOCATION:</b>				
Street Address:				
City:		Zip:		
Length of Time Branch/Office has been in operation:			Yrs.	Mos.
Geographical Coverage Area (Cities or Counties Supported by Branch):				
List:				
Number of Full-Time Employees:			# of Pt. Time Employees:	
Total Number of Remediation Techs in Local Branch/Office:				
Estimated Number of Remediation Techs assigned to support contract:				



**ATTACHMENT G**  
**REFERENCES**

**REFERENCES:** Include a minimum of three (3) references from clients for whom similar services were performed or products were provided. Include company name, contract services description, contact name, position, telephone number, and email address for each reference.

**Reference #1**

<b>Company Name:</b>			
<b>Contract Description:</b>			
<b>Contract Start Date:</b>		<b>Contract End Date:</b>	
<b>Reference Contact Information:</b>			
<b>Name:</b>		<b>Title:</b>	
<b>Phone:</b>		<b>E-mail:</b>	

**Reference #2**

<b>Company Name:</b>			
<b>Contract Description:</b>			
<b>Contract Start Date:</b>		<b>Contract End Date:</b>	
<b>Reference Contact Information:</b>			
<b>Name:</b>		<b>Title:</b>	
<b>Phone:</b>		<b>E-mail:</b>	

**Reference #3**

<b>Company Name:</b>			
<b>Contract Description:</b>			
<b>Contract Start Date:</b>		<b>Contract End Date:</b>	
<b>Reference Contact Information:</b>			
<b>Name:</b>		<b>Title:</b>	
<b>Phone:</b>		<b>E-mail:</b>	

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**ATTACHMENT H**  
**STATE HOLIDAY SCHEDULE FY16-17**

<b>State Holiday Schedule for Fiscal Year 2016</b>			
<b>Holiday</b>	<b>Agency Status</b>	<b>Date</b>	<b>Day of Week</b>
Labor Day	All agencies closed.	9-07-15	Monday
<i>Rosh Hashanah</i>	<i>Optional Holiday</i>	9-14-15	<i>Monday</i>
<i>Rosh Hashanah</i>	<i>Optional Holiday</i>	9-15-15	<i>Tuesday</i>
<i>Yom Kippur</i>	<i>Optional Holiday</i>	9-23-15	<i>Wednesday</i>
Veterans Day	All agencies closed.	11-11-15	Wednesday
Thanksgiving Day	All agencies closed.	11-26-15	Thursday
Day after Thanksgiving	All agencies closed.	11-27-15	Friday
Christmas Eve Day	All agencies closed.	12-24-15	Thursday
Christmas Day	All agencies closed.	12-25-15	Friday
Day after Christmas		12-26-15	Saturday
New Year's Day	All agencies closed.	1-01-16	Friday
Martin Luther King, Jr. Day	All agencies closed.	1-18-16	Monday
Confederate Heroes Day	Skeleton crew required.	1-19-16	Tuesday
Presidents' Day	All agencies closed.	2-15-16	Monday
Texas Independence Day	Skeleton crew required.	3-02-16	Wednesday
<i>Good Friday</i>	<i>Optional Holiday</i>	3-25-16	<i>Friday</i>
<i>Cesar Chavez Day</i>	<i>Optional Holiday</i>	3-31-16	<i>Thursday</i>
San Jacinto Day	Skeleton crew required.	4-21-16	Thursday
Memorial Day	All agencies closed.	5-30-16	Monday
Emancipation Day		6-19-16	Sunday
Independence Day	All agencies closed.	7-04-16	Monday
LBJ's Birthday		8-27-16	Saturday

State Holiday Schedule for Fiscal Year 2017			
Holiday	Agency Status	Date	Day of Week
Labor Day	All agencies closed.	9-05-16	Monday
<i>Rosh Hashanah</i>	<i>Optional Holiday</i>	<i>10-03-16</i>	<i>Monday</i>
<i>Rosh Hashanah</i>	<i>Optional Holiday</i>	<i>10-04-16</i>	<i>Tuesday</i>
<i>Yom Kippur</i>	<i>Optional Holiday</i>	<i>10-12-16</i>	<i>Wednesday</i>
Veterans Day	All agencies closed.	11-11-16	Friday
Thanksgiving Day	All agencies closed.	11-24-16	Thursday
Day after Thanksgiving	All agencies closed.	11-25-16	Friday
Christmas Eve Day		12-24-16	Saturday
Christmas Day		12-25-16	Sunday
Day after Christmas	All agencies closed.	12-26-16	Monday
New Year's Day		1-01-17	Sunday
Martin Luther King, Jr. Day	All agencies closed.	1-16-17	Monday
Confederate Heroes Day	Skeleton crew required.	1-19-17	Thursday
Presidents' Day	All agencies closed.	2-20-17	Monday
Texas Independence Day	Skeleton crew required.	3-02-17	Thursday
<i>Cesar Chavez Day</i>	<i>Optional Holiday</i>	<i>3-31-17</i>	<i>Friday</i>
<i>Good Friday</i>	<i>Optional Holiday</i>	<i>4-14-17</i>	<i>Friday</i>
San Jacinto Day	Skeleton crew required.	4-21-17	Friday
Memorial Day	All agencies closed.	5-29-17	Monday
Emancipation Day	Skeleton crew required.	6-19-17	Monday
Independence Day	All agencies closed.	7-04-17	Tuesday
LBJ's Birthday		8-27-17	Sunday

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**ATTACHMENT I**

TFC CRIMINAL BACKGROUND CHECKS AND APPLICATION GUIDELINES (Document #6E)  
can be obtained electronically at the TFC website:

<http://www.tfc.state.tx.us/divisions/facilities/prog/construct/formsindex/>

(TO BE ATTACHED AS "EXHIBIT D" TO SERVICES CONTRACT)

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## ATTACHMENT J RFP CHECKLIST

Title: Remediation Services  
Opening Date: March 24, 2016 @ 3:00 P.M. CST

Respondent Name and Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact: \_\_\_\_\_

TX Taxpayer #: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Attended PPC: \_\_\_\_\_

1. Submitted one (1) original:

- Attachment B – HUB Subcontracting Plan \_\_\_\_\_
- Attachment C – Execution of Proposal \_\_\_\_\_
- Attachment D – Compensation and Fees \_\_\_\_\_
- Litigation History \_\_\_\_\_
- Attachment G – References \_\_\_\_\_
- Acknowledgment of Addenda \_\_\_\_\_

2. Submit one (1) original and four (4) copies:

- Attachment F – Contractor's Qualifications Form \_\_\_\_\_
- Company Information \_\_\_\_\_
- Relevant Experience and Qualifications \_\_\_\_\_
- Methodology \_\_\_\_\_
- Quality & Safety Program \_\_\_\_\_

3. Complete Copy of Proposal on CD \_\_\_\_\_