



PURCHASE ORDER

PO Number:303-0-0014

Requisition Number:303-0-00058

Order Date: 8/9/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

OR

email to: accountspayable@tfc.state.tx.us

Delivery Location

Surplus Property, Ft. Worth
2826 N. Beach St.
ATTN: Margaret Cason
Ft. Worth, TX 76111

Show numbers on all papers and packages

Referenced Source or Vendor

1942388882500
Neopost USA, Inc.
478 Wheelers Farms Rd.
Milford, CT 06461
Brandi Anel
Phone:(512) 697-2498, Fax:
b.andel@neopost.com

36 mo postage meter and scale lease for the Federal Surplus Property Program in Ft. Worth.

Period of Service 9/1/2019 - 8/31/2022

TxSmartBuy PO #19158333

Description

Term Contract 985-L1

TFC Contact:
Margaret Cason
(817) 831-6767
margaret.cason@tfc.state.tx.us

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
IS-280 iMeter with 5# Scale & 10 Accts, RCP & Postal Expense Manager	36	Mo	\$25.00	9/1/2019	8/31/2022	\$900.00

NIGP Class: 600
NIGP Item: 71
Object Class: 406
Reimbursement Type: Not Reimbursable

Grand Total \$900.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Executive
Program	Surplus Property - Federal/State
Phone	8178316767
Org Code	0319 - F S P Fort Worth
Type of Purchase/PCC Code	'A' Purchases as Automated Term Contracts using TxSmartBuy
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Moran, David - CTCD, CTCM, 5124631879

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)