



PURCHASE ORDER

PO Number:303-0-0059

Requisition Number:303-0-00098

Order Date: 8/29/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Parking Garage R, Warehouse
 1706 San Jacinto Blvd.
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17413259460
 INSCO DISTRIBUTING INC
 6701 Shirley
 Austin, TX 78752
 Phone:512-454-3691, Fax:
insco02@insco.com

Duct Sealant, Foil Tape and Dampers

Reference attached Quote #7360314, dated 08/14/2019.

Description

TFC Contact:
 Pete Aragon
 (512) 463-3209
pete.aragon@tfc.state.tx.us

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
5096208: 300Q8 8 PIPE DAMPER 8" Damper with Quadrant	5	EA	\$4.30	8/29/2019	9/20/2019	\$21.50

NIGP Class: 031

NIGP Item: 06

Object Class: 330

Reimbursement Type: Not Reimbursable

2350190:

AF100 21/2 FOIL UL181AP (155206)

Ordered As: 040074019416

NIGP Class: 832

6 EA \$17.27 8/29/2019 9/20/2019 \$103.62

NIGP Item: 55**Object Class:** 300**Reimbursement Type:** Not Reimbursable

3800150:

CCWI-181 WB D/SEALANT WHITE GAL

NIGP Class: 031

5 EA \$14.09 8/29/2019 9/20/2019 \$70.45

NIGP Item: 16**Object Class:** 300**Reimbursement Type:** Not Reimbursable**Grand Total \$195.57**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Planning and Real Estate Mgmt
Program	Property Management
Phone	5124633209
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	STOCK

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Moran, David - CTCD, CTCM, 5124631879

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)