



PURCHASE ORDER

PO Number:303-0-0093

Requisition Number:303-0-00220

Order Date: 9/9/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Texas School for the Blind and Visually Impaired
 1100 W. 45th Street
 Austin, TX 78756

Show numbers on all papers and packages

Referenced Source or Vendor

14742527022
 Window Gang of Austin
 300 Brushy Creek Road, #205
 Cedar Park, TX 78613
 Phone:512-259-7979, Fax:
austin@windowgang.com

Window Cleaning Services

Reference attached estimates.

Description Oversight Responsibilities:
 Ofelia Matamoros 512-492-2908
 Garcia, Pete 512-463-3566

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

| Description | Qty | Unit | Unit Price | Start Date | End Date | Total |
|--|-----|------|------------|------------|-----------|------------|
| Reference Estimate #13476 dated 08/12/2019. | 1 | Job | \$1,200.00 | 9/9/2019 | 8/31/2020 | \$1,200.00 |
| Recurring window cleaning: Building 600 - front entry glass on both sets of glass doors/walls - Monthly service schedules on the 3rd | | | | | | |

Wednesday of the month

Building 600 - Board Room windows/doors (upper level, front of building, on balcony) - 6 occurrences to be performed every other month at the same time as monthly service.

NIGP Class: 910

NIGP Item: 81

Object Class: 277

Reimbursement Type: Not Reimbursable

Reference Estimate #13474 dated 08/12/2019.

One time window cleaning:

Bldg 600 - Clean selected windows in/out -

Windows in Stairwell - clean the 4 lower rows of the interior and all the exterior windows

Windows in Library - clean the interior and exterior of 2 doors and 5 walls of windows (will need 24' ladders inside library)

| | | | | | |
|---|-----|----------|----------|-----------|----------|
| 1 | Job | \$748.00 | 9/9/2019 | 8/31/2020 | \$748.00 |
|---|-----|----------|----------|-----------|----------|

NIGP Class: 910

NIGP Item: 81

Object Class: 277

Reimbursement Type: Not Reimbursable

Notes: To be scheduled before White Cane Day Oct. 15, 2019

Reference Estimate #13477 dated 08/12/2019.

One time window cleaning:

Building 601 - Cafeteria, In/Out

Building 602 - Fine Arts Auditorium, Out Only

Building 603 - Health Center, In/Out

Building 604 - Pool, Out Only

Building 609 - Gym, Out Only

| | | | | | |
|---|-----|------------|----------|-----------|------------|
| 1 | Job | \$1,190.00 | 9/9/2019 | 8/31/2020 | \$1,190.00 |
|---|-----|------------|----------|-----------|------------|

NIGP Class: 910

NIGP Item: 81

Object Class: 277

Reimbursement Type: Not Reimbursable

Notes: Needs to be scheduled before Parents Day November 2019

Grand Total \$3,138.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

| | |
|--------------------|-------------------------------|
| Agency | TFC |
| Fiscal Year | 2020 |
| Division | Planning and Real Estate Mgmt |
| Program | Property Services |

Phone 5127767248
Org Code 0451 - Custodial - Austin Day
Type of Purchase/PCC Code 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Moran, David - CTCD, CTCM, 5124631879

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)