



# PURCHASE ORDER

**PO Number:303-0-0202**

*Requisition Number:303-0-00376*

**Order Date:** 10/10/2019

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

OR

email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

--Select--

Send License Information to:

David Tarver, 512-936-2900

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

15221896937

Carahsoft Technology Corporation

11493 Sunset Hills Road

Suite 100

Reston, VA 20190

JoAnn Fiorenza

Phone:703-921-4174, Fax:703-871-8505

[joann.fiorenza@carahsoft.com](mailto:joann.fiorenza@carahsoft.com)

DocuSign Business Pro Edition and Support

DIR-TSO-4288

**Description**

Pricing as per attached quote 16638483 dated 07/22/2019.

TFC Contact:

David Tarver, 512-936-2900

**Line Items**

<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total</b>
DocuSign Business Pro Edition - Seat Subscription DocuSign, Inc. - APT-0271 Part No. APT-0271-679	31	EA	\$358.02	10/13/2019	10/12/2020	\$11,098.62

**NIGP Class:** 920

**NIGP Item:** 45

**Object Class:** 262

**Reimbursement Type:** Not Reimbursable

**Notes:** SEAT SUBSCRIPTION \$11,098.62/31 = 358.02

DIV	ORG	QUANTITY	COST
FDC	0802	21	7,518.42
PREM	0441	2	716.04
LEGAL	0115	5	1,790.10
FIN-IT	0603	2	716.04
PREM	0804	1	358.02
			\$11,098.62

Premier Support 15% of Recurring Fees (15% of List Price per \$100 of List License Fees)  
DocuSign, Inc. - APT-0075  
Part No. APT-0075-679

**NIGP Class:** 920

**NIGP Item:** 45

**Object Class:** 262

**Reimbursement Type:** Not Reimbursable

**Notes:** 100 units per user license

PREMIER SUPPORT \$1,674/31 = 54.00

DIV	ORG	QUANTITY	COST
FDC	0802	21	1,134.00
PREM	0441	2	108
LEGAL	0115	5	270
FIN-IT	0603	2	108
PREM	0804	1	54
			\$1,674.00

3100 EA \$0.54 10/13/2019 10/12/2020 \$1,674.00

**Grand Total \$12,772.62**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Finance
<b>Program</b>	Information Systems
<b>Phone</b>	5129362900
<b>Org Code</b>	0603 - Information Systems
<b>Type of Purchase/PCC Code</b>	'I' DIR Contract Non-Bulk Purchase
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Gamino Jr, Rico - CTCM, CTPM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)