



PURCHASE ORDER

PO Number:303-0-0261

Requisition Number:303-0-00590

Order Date: 10/23/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

OR

email to: accountspayable@tfc.state.tx.us

Delivery Location

--Select--

Show numbers on all papers and packages

Referenced Source or Vendor

12717813781

Institute for Leadership in Capital Projects

2124 Pioneer Pass

Seguin, TX 78155

Carla Bingaman

Phone:(512) 263-5521, Fax:

carla.bingaman@i-lincp.org

Registration for 9 TFC staff to attend the Training Course for Project Managers entitled: Collaborative Construction: An Honest Conversation.

Description

TFC Contact: Marti Walsh, 512-463-8247.

Line Items

Description

Qty Unit Unit Price Start Date End Date Total

NON MEMBER Registration for Collaborative Construction: An honest conversation for FDC employees:

9 EACH \$50.00 11/14/2019 11/14/2019 \$450.00

Jim Overton

Marti Walsh

Prince Chavis

Veronica Holmes

Kevin Sandberg

Kathy Panak

Daniel Yen
 Bill Munoz
 Cheryl Taylor

NIGP Class: 924

NIGP Item: 41

Object Class: 210

Reimbursement Type: Not Reimbursable

Notes: FYI - Cheryl has already registered!

Grand Total \$450.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	512.463.8247
Org Code	0802 - Project Management
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gonzalez, James - CTCD, CTCM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)