



# PURCHASE ORDER

**PO Number:303-0-0293**

Requisition Number:303-0-00610

**Order Date:** 10/31/2019

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Parking Garage R, Warehouse  
 1706 San Jacinto Blvd.  
 Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17605333925  
 SUMMUS INDUSTRIES, INC.  
 77 Sugar Creek Center Blvd  
 Suite 420  
 Sugar Land, TX 77478  
 Heather Nicholls  
 Phone:(281) 640-1765, Ext. 109, Fax:  
[orders@summusindustries.com](mailto:orders@summusindustries.com)

**Description**

Dell OptiPlex 7060 SFF, Dell Latitude 7400 2-in-1 Laptops  
 DIR Contract No.: DIR-TSO-3763  
 TFC Contact: Mike Morales  
 (512) 463-8714

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
OptiPlex 7070 SFF Reference Quote No. 3000048328194.1						
<b>NIGP Class:</b> 204						
<b>NIGP Item:</b> 54	45	EA	\$737.34	10/31/2019	12/30/2019	\$33,180.30
<b>Object Class:</b> 378						
<b>Reimbursement Type:</b> Not Reimburseable						
<b>Notes:</b> Desktop Refresh FY20						
Latitude 7400 2-in-1 Reference Quote No. 3000048328834.1	7	EA	\$1,435.00	10/31/2019	12/30/2019	\$10,045.00

**NIGP Class:** 204  
**NIGP Item:** 54  
**Object Class:** 378  
**Reimbursement Type:** Not Reimbursable  
**Notes:** Desktop Refresh FY20

**Grand Total      \$43,225.30**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Finance
<b>Program</b>	Information Systems
<b>Phone</b>	5124638714
<b>Org Code</b>	0603 - Information Systems
<b>Type of Purchase/PCC Code</b>	'I' DIR Contract Non-Bulk Purchase
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)