



PURCHASE ORDER

PO Number:303-0-0350

Order Date: 11/19/2019

Requisition Number:303-0-00747

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Other
2103 ACKERMAN ROAD
SAN ANTONIO , TX 78219
Show numbers on all papers and packages

Referenced Source or Vendor

22222222222222222222
Employee Reimbursement - Edward Pena
1711 San Jacinto Blvd
See item detail for vendor information
Austin, TX 78701
Edward Pena
Phone:512-786-7662, Fax:
Edward.Pena@tfc.state.tx.us

Reimbursement of tax paid to Safelite Auto Glass

Description Reference Invoice # 04239-305947
TFC Contact: Edward Pena
(512) 786-7662

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Reimbursement to Edward Pena for tax paid with personal credit card to: Safelite Auto Glass VID: 13117259617 631 NW Loop 410 San Antonio, TX 78238 Ph. (210)740 5531 NIGP Class: 060 NIGP Item: 57	1	EA	\$50.32	10/24/2019	10/24/2019	\$50.32

Object Class: 368
Reimbursement Type: Not Reimbursable

Grand Total \$50.32

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Executive
Program	Surplus Property - Federal/State
Phone	2106612381
Org Code	0317 - F S P - San Antonio
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)