



# PURCHASE ORDER

**PO Number:303-0-0394**

Requisition Number:303-0-00902

**Order Date:** 12/9/2019

**Ordered**

MAIL INVOICE TO AGENCY BELOW  
TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

## Delivery Location

DSHS Dr. Bob Glaze Laboratory  
1100 W. 49th Street  
Austin, TX 78756

**Show numbers on all papers and packages**

## Referenced Source or Vendor

11137950165  
Guardian Industrial Supply  
10629 Metric Blvd  
Austin, TX 78758  
Mark Heiman  
Phone:512-973-3500, Fax:512-973-3588  
[orders@guardian-industrial.com](mailto:orders@guardian-industrial.com)

**Description** DBGL-Purchase a W200 motor starter for TFC to install

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Building: DBGL Location: Roof Perchloric hood motor starter  Description: Purchase a W200 motor starter for TFC to install W+200MICFC  Oversight Responsibilities: Dan Simms 512-680-9827	1	Job	\$1,100.00	12/9/2019	2/25/2020	\$1,100.00

**NIGP Class:** 285

**NIGP Item:** 64  
**Object Class:** 334  
**Reimbursement Type:** HB3042  
**Notes:** Work Order #: 710152

**Grand Total \$1,100.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency** TFC  
**Fiscal Year** 2020  
**Division** Planning and Real Estate Mgmt  
**Program** Property Management  
**Phone** 5124633532  
**Org Code** 0442 - Facility Maintenance  
**Type of Purchase/PCC Code** 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00  
**Work Order Number** 710152

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Sacharnoski, Mary - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)

