



# PURCHASE ORDER

**PO Number:303-0-0438**

Requisition Number:303-0-01019

**Order Date:** 12/20/2019

**Ordered**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

William P. Hobby Building  
333 Guadalupe St.  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

12616607565  
SALT Light and Electric  
RSM Lighting LLC, dba SALT Light and Electric  
3808 Harvey Penick Dr  
Round Rock, TX 78664  
Kathleen McCarthy  
Phone:512-272-5000, Fax:  
[Commercialsales@saltle.com](mailto:Commercialsales@saltle.com)

**Description** WPH-Light repair  
TFC Contact: Loren Smith  
512-936-2117  
[loren.smith@tfc.state.tx.us](mailto:loren.smith@tfc.state.tx.us)

**Line Items**

<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total</b>
*****WORK COMPLETED*****	1	job	\$219.00	12/20/2019	2/14/2020	\$219.00

Building: WPH 333 Guadalupe St.  
Suite 120

Justification: Work performed by vendor after warranty  
period expired.

Oversight Responsibilities: Loren Smith

**NIGP Class:** 914  
**NIGP Item:** 38  
**Object Class:** 270  
**Reimbursement Type:** Not Reimbursable  
**Notes:** Work Order #:707510

**Grand Total \$219.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency** TFC  
**Fiscal Year** 2020  
**Division** Planning and Real Estate Mgmt  
**Program** Property Management  
**Phone** 5129362117  
**Org Code** 0441 - Maint.-Capitol Zone  
**Type of Purchase/PCC Code** 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00  
**Work Order Number** 707510

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sacharnoski, Mary - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for

purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)