



# PURCHASE ORDER

**PO Number:303-0-0468**

Requisition Number:303-0-01137

**Order Date:** 1/13/2020

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Central Services Bldg  
 1711 San Jacinto Blvd.  
 Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

2222222222  
 Employee Reimbursement -Carl John Roell Jr.  
 1711 San Jacinto Blvd  
 Austin, TX 78701  
 Carl John Roell Jr.  
 Phone:5124631742, Fax:  
 CJ.Roell@tfc.state.tx.us

Reimbursement to C.J. Roell for Office of Attorney General Public Information Act Electronic Filing Fee, for open records request opinion, which was paid with personal credit card to ensure timely filing.

Reference attached credit card payment confirmation.

TFC Contact:

**Description** Carl John Roell Jr. (512) 463-1742

Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources.

Exempt Purchase TGC 771 Interagency Agreement.

**Line Items**

| Description  | Qty | Unit | Unit Price | Start Date | End Date  | Total   |
|--|-----|------|------------|------------|-----------|---------|
| Online filing fee paid to ensure timely submission of opinion request to the Office of the Attorney General of Texas, in order to garner OAG opinion, in the matter of recently-received open records request. | 1   | ea   | \$15.00    | 1/7/2020   | 2/10/2020 | \$15.00 |

Fee was paid with personal credit card on 01/07/2020 to:

The Office of Attorney General  
 VID: 33023023022  
 300 W 15th St  
 Austin, TX 78701  
 Ph. 463-2100

**NIGP Class:** 963  
**NIGP Item:** 43  
**Object Class:** 210  
**Reimbursement Type:** Reimbursable

**Grand Total \$15.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

|                                  |                                     |
|----------------------------------|-------------------------------------|
| <b>Agency</b>                    | TFC                                 |
| <b>Fiscal Year</b>               | 2020                                |
| <b>Division</b>                  | Legal                               |
| <b>Program</b>                   | General Counsel                     |
| <b>Phone</b>                     | 5124631742                          |
| <b>Org Code</b>                  | 0115 - Legal Services               |
| <b>Type of Purchase/PCC Code</b> | ' ' Exempt with Specific Legal Cite |
| <b>Work Order Number</b>         | N/A                                 |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of

tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)