



# PURCHASE ORDER

**PO Number: 303-0-0509**

Requisition Number: 303-0-01241

**Order Date: 1/29/2020**

**Ordered**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

Delivery Location

Bolm Road Warehouse  
6506 Bolm Road  
Austin, TX 78721

**Show numbers on all papers and packages**

Referenced Source or Vendor

14736219677  
Elite Entrances, LLC  
8650 Spicewood Springs 145, #605  
Austin, TX 78759  
Dan Rybaski  
Phone: 832-922-7444, Fax:  
[drybaski@eliteentrances.com](mailto:drybaski@eliteentrances.com)

**Description** Elite Entrances, WHB, WO 644201  
TFC Contact: Teionne Woods  
512-463-4202  
[teionne.woods@tfc.state.tx.us](mailto:teionne.woods@tfc.state.tx.us)  
Reference Quote 4106

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Elite Entrances quote #4106 dated 01/09/2020 to replace door #101C, WHB. <b>NIGP Class:</b> 910 <b>NIGP Item:</b> 14 <b>Object Class:</b> 266 <b>Reimbursement Type:</b> Reimbursable <b>Notes:</b> Funded by Project 1869	1	job	\$4,960.00	1/29/2020	8/31/2020	\$4,960.00

**Grand Total \$4,960.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency** TFC  
**Fiscal Year** 2020  
**Division** Facilities Design and Construction  
**Program** Minor Construction  
**Phone** 5124634202  
**Org Code** 0822 - Minor Construction  
**Type of Purchase/PCC Code** 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00  
**Work Order Number** 644201

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Sacharnoski, Mary - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)