



PURCHASE ORDER

PO Number:303-0-0568

Requisition Number:303-0-01361

Order Date: 2/19/2020

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

--Select--
Show numbers on all papers and packages

Referenced Source or Vendor

17429577418
 Lakeside Mediation Center
 3825 Lake Austin Blvd.
 Suite 403
 Austin, TX 78703
 Phone:512-477-9300, Fax:adr@lakesidemediation.com
 512-477-9302

Mediation Services Fee : matter pending in U.S. District Court, Western District of Texas, Civil Docket for Case No. 1:17-cv-00689-DAE.

Description

TFC Contact:
 A.J. Wilson Salazar, (512) 475- 2400

Line Items

| Description | Qty | Unit | Unit Price | Start Date | End Date | Total |
|---|-----|------|------------|------------|-----------|------------|
| Fees for Mediation re pending litigation in US District Court, Western District, Civil Docket Case No. 1:17-cv-00689-DAE. Mediation recommended by Office of Attorney General. NIGP Class: 961 NIGP Item: 05 Object Class: 223 Reimbursement Type: Not Reimburseable Notes: Payment must be in the form of a WARRANT, available by 03/12/2020. | 1 | ea | \$1,500.00 | 3/19/2020 | 3/19/2020 | \$1,500.00 |

Grand Total \$1,500.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

| | |
|----------------------------------|--|
| Agency | TFC |
| Fiscal Year | 2020 |
| Division | Legal |
| Program | General Counsel |
| Phone | 5124752400 |
| Org Code | 0115 - Legal Services |
| Type of Purchase/PCC Code | 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00 |
| Work Order Number | N/A |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)