



## PURCHASE ORDER

**PO Number:303-0-0570**

*Requisition Number:303-0-01266*

**Order Date: 2/20/2020**

**Ordered**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Other  
 Texas School for the Blind and Visually Impaired  
 1100 W. 45th Street  
 Attn: Ofelia Matamoros  
 Austin, TX 78756

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17423821663  
 MATERA DIVISION  
 FERGUSON FACILITIES SUPPLY  
 P O BOX 200184  
 SAN ANTONIO, TX 782200184

Jorge Mora  
 Phone:8005808350, Fax:  
[jorge.mora@ferguson.com](mailto:jorge.mora@ferguson.com)

Supply Request - GOJO foam hand soap

Pricing per attached quote.

**Description**

TFC Contact:  
 Ofelia Matamoros  
 512-206-9154  
[Ofelia.Matamoros@tfc.state.tx.us](mailto:Ofelia.Matamoros@tfc.state.tx.us)

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
GOJO TFX FOAM HAND SOAP REFILL, 2/1200ML PER CASE.	50	CASE	\$50.14	2/20/2020	3/19/2020	\$2,507.00

**NIGP Class:** 485

**NIGP Item:** 86

**Object Class:** 300  
**Reimbursement Type:** Not Reimbursable  
**Notes:** Part number: GJ-5361-02

**Grand Total \$2,507.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Services
<b>Phone</b>	(512) 206-9154
<b>Org Code</b>	0451 - Custodial - Austin Day
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	719613

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### **TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Goll, Heather, 5124630209

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)