



# PURCHASE ORDER

**PO Number:303-0-0612**

Requisition Number:303-0-01462

**Order Date: 3/5/2020**

**Ordered**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Parking Garage R, Warehouse  
1706 San Jacinto Blvd.  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17423821663000  
Matera Division  
Ferguson Facilities Supply  
PO BOX 200184  
San Antonio, TX 78220  
Jorge Mora  
Phone:210-892-5101, Fax:  
[jorge.mora@ferguson.com](mailto:jorge.mora@ferguson.com)

**Description**

DBGL-AS5160: 20" 16- gallon traction- drive, pad driver, 31" squeegee assembly, 10-amp charger 145a/h  
AGM batteries – Floor Auto Scrubber  
TFC Contact: Pete Garcia  
512-486-0498  
[pete.garcia@tfc.state.tx.us](mailto:pete.garcia@tfc.state.tx.us)  
Reference Quote QA 10659

**Line Items**

| <b>Description</b> | <b>Qty</b> | <b>Unit</b> | <b>Unit Price</b> | <b>Start Date</b> | <b>End Date</b> | <b>Total</b> |
|--------------------|------------|-------------|-------------------|-------------------|-----------------|--------------|
| Location: DBGL     | 1          | Job         | \$4,740.00        | 2/26/2020         | 5/1/2020        | \$4,740.00   |

Description: AS5160: 20" 16- gallon traction- drive,  
pad driver, 31" squeegee assembly, 10-amp charger  
145a/h AGM batteries – Floor Auto Scrubber

Oversight Responsibilities:

Pete Garcia 512-486-0498

Rick Sosa 737- 212-4086

**NIGP Class:** 365

**NIGP Item:** 30

**Object Class:** 334

**Reimbursement Type:** HB3042

**Notes:** To be delivered to Parking Garage R.

Work Order #: 722899

This machine will only be used at DBGL

**Grand Total \$4,740.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

|                                  |  |
|----------------------------------|--|
| <b>Agency</b>                    | TFC  |
| <b>Fiscal Year</b>               | 2020   |
| <b>Division</b>                  | Facilities Management and Operations   |
| <b>Program</b>                   | Property Management  |
| <b>Phone</b>                     | 512-486-0498   |
| <b>Org Code</b>                  | 0442 - Facility Maintenance  |
| <b>Type of Purchase/PCC Code</b> | 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00 |
| <b>Work Order Number</b>         | 722899   |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sacharnoski, Mary - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)