



PURCHASE ORDER

PO Number:303-0-0697

Requisition Number:303-0-01399

Order Date: 3/25/2020

Stop

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Bolm Road Warehouse
 6506 Bolm Road
 Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

122305682200
 CANON FINANCIAL SERVICES
 14904 COLLECTIONS CENTER DR
 CHICAGO, IL 60693-0149
 Scott Matthew Hockaday
 Phone:512-506-2094, Fax:
shockaday@csa.canon.com

Copier lease agreement for federal surplus property program at Bolm Road.

Pricing per attached quote.
 DIR Contract: DIR-CPO-4437

Description TFC Contact:
 Abianna Daugherty
 512-463-2688
Abianna.Daugherty@tfc.state.tx.us

This transaction shall be governed in all respects by the terms and conditions of the Texas DIR-CPO-4437.
 The Terms and Conditions of this Contract supersede the pre-printed terms and conditions of this Purchase Order.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
	48	months	\$95.00	3/26/2020	4/30/2024	\$4,560.00

IR4525i III
Cabinet, ESP Next generation Power Filter, Delivery,
installation and online training, DADF

Toner inclusive agreement; Includes toner
replacement, repair and maintenance.

NIGP Class: 985

NIGP Item: 59

Object Class: 406

Reimbursement Type: Not Reimbursable

Notes: Split between 0316 and 0321

Estimated Print charges-

Each b/w print per month is charged @ .009

NIGP Class: 985

NIGP Item: 59

Object Class: 406

Reimbursement Type: Not Reimbursable

Notes: Split between 0316 and 0321

48 months \$60.00 3/26/2020 4/30/2024 \$2,880.00

Grand Total \$7,440.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Executive
Program	Surplus Property - Federal/State
Phone	5124632688
Org Code	0321 - TSA Airport Property Sales
Type of Purchase/PCC Code	'I' DIR Contract Non-Bulk Purchase
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;

- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)