



# PURCHASE ORDER

**PO Number:303-0-0800**

*Requisition Number:303-0-00260*

**Order Date: 5/4/2020**

**Ordered**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Multiple -- see line item detail

**Show numbers on all papers and packages**

## Referenced Source or Vendor

14120244117  
KOETTER FIRE PROTECTION OF AUSTIN LLC  
16069 CENTRAL COMMERCE DR  
PFLUGERVILLE, TX 786602005  
Corey Goggins  
Phone:512-251-7888, Fax:512-251-7848  
cgoggins@koetterfireprotection.com

**Description** RFP-Fire Sprinkler Repair Contract  
TFC Contact: Matt Groce  
52-936-2025  
matt.groce@tfc.state.tx.us  
Maintenance contract for Fire Sprinkler Systems for TFC Buildings

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Maintenance of fire sprinkler and other related systems, per the specifications, terms and conditions of TFC Contract 20-074-000	1	lot	\$125,000.00	5/4/2020	8/31/2021	\$125,000.00

Location: All TFC Buildings

OVERSIGHT RESPONSIBILITIES: Matt Groce 512-269-9003

**NIGP Class:** 936  
**NIGP Item:** 33  
**Object Class:** 266  
**Reimbursement Type:** HB3042

**Grand Total \$125,000.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency** TFC  
**Fiscal Year** 2020  
**Division** Planning and Real Estate Mgmt  
**Program** Property Management  
**Phone** 5129362025  
**Org Code** 0442 - Facility Maintenance  
**Type of Purchase/PCC Code** 'F' Purchases of commodities when the total amount is between \$5,000.01 - \$25,000.00  
**Work Order Number** na

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Sacharnoski, Mary - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)

