



# PURCHASE ORDER

**PO Number:303-0-0814**

Requisition Number:303-0-01865

**Order Date: 5/7/2020**

**Ordered**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047

**Delivery Location**

Parking Garage E  
1604 Colorado St.  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

18142722802  
Zair's Building Maintenance  
820 Monarch Ave.  
Cedar Park, TX 78613  
Zair Romero  
Phone:512-828-9305, Fax:  
zbmaintenace@gmail.com

Pressure Washing of Parking Garage E (PKE).

Pricing per attached quote.

**Description** TFC Contact:  
Herman Ayala  
512-463-0024  
Herman.Ayala@tfc.state.tx.us

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Parking Garage E (PKE) Pressure Washing Curb stops will be cleaned and moved to proper position in parking spots, parking lot stripes pressure	1	job	\$3,730.00	5/7/2020	8/6/2020	\$3,730.00

washed.

- Pressure Washing: 2 Employees at 8 hours for 1 day  
at \$65.00/hour = \$1,040.00
- Curb Stop Pressure Washing: 4 Employees at 8  
hours for \$65.00/hour = \$2,080.00
- Equipment = \$360.00
- Supplies = \$250.00

Total Cost = \$3,730.00

**NIGP Class:** 910

**NIGP Item:** 03

**Object Class:** 334

**Reimbursement Type:** Reimbursable

**Notes:** Charge to Org Code 0490

**Grand Total \$3,730.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Executive
<b>Program</b>	Parking and Special Events
<b>Phone</b>	5124630024
<b>Org Code</b>	0490 - Parking Program-SB211 Reimbursement
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Goll, Heather - CTCD, 5124630209

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)