



## PURCHASE ORDER

**PO Number:303-0-0816**

*Requisition Number:303-0-01885*

**Order Date: 5/8/2020**

**Ordered**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047

### Delivery Location

Multiple -- see line item detail

**Show numbers on all papers and packages**

### Referenced Source or Vendor

1421771235  
ASSETWORKS LLC  
168 Industry Drive  
Pittsburgh, PA 15275  
Kathy Vancko  
Phone:412-809-0666, Fax:  
Kathy.Vancko@assetworks.com

Module license renewals for the Federal Surplus Property programs in San Antonio, Fort Worth and FSP Administrative Office (Austin).

Pricing per attached quote.  
DIR Contract #: DIR-TSO-3637

### Description

TFC Contact:  
Abianna Daugherty  
512-463-2688  
Abianna.Daugherty@tfc.state.tx.us

### Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Counter Sales Module	1	year	\$3,722.36	6/15/2020	6/14/2021	\$3,722.36

**NIGP Class: 208**

**NIGP Item: 11**

**Object Class:** 380**Reimbursement Type:** Not Reimbursable**Notes:** Split between org codes 0316, 0317, 0319InCircuit SASP (Warehouse, Donations, Fed Mod,  
Web Surplus, Admin)**NIGP Class:** 208

1 year \$5,869.87 6/15/2020 6/14/2021 \$5,869.87

**NIGP Item:** 11**Object Class:** 380**Reimbursement Type:** Not Reimbursable**Notes:** Split between org codes 0316, 0317, 0319

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**NIGP Class:** 208

6 licenses \$429.50 6/15/2020 6/14/2021 \$2,577.00

**NIGP Item:** 11**Object Class:** 380**Reimbursement Type:** Not Reimbursable**Notes:** Split between org codes 0316, 0317, 0319

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**NIGP Class:** 208

10 licenses \$190.89 6/15/2020 6/14/2021 \$1,908.90

**NIGP Item:** 11**Object Class:** 380**Reimbursement Type:** Not Reimbursable**Notes:** Split between org codes 0316, 0317, 0319

Web Surplus Module

**NIGP Class:** 208

1 year \$2,958.80 6/15/2020 6/14/2021 \$2,958.80

**NIGP Item:** 11**Object Class:** 380**Reimbursement Type:** Not Reimbursable**Notes:** Split between org codes 0316, 0317, 0319**Grand Total \$17,036.93**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Executive
<b>Program</b>	Surplus Property - Federal/State
<b>Phone</b>	5124632688
<b>Org Code</b>	0316 - F S P - Austin Warehouse
<b>Type of Purchase/PCC Code</b>	'I' DIR Contract Non-Bulk Purchase
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Goll, Heather - CTCD, 5124630209

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)