



PURCHASE ORDER

PO Number:303-0-0855

Requisition Number:303-0-02005

Order Date: 5/26/2020

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**
accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

--Select--
Health and Human Services Commission (HHSC)
Department of State Health Services (DSHS)
Department of Aging and Disability Services (DADS)
Austin, TX
Show numbers on all papers and packages

Referenced Source or Vendor

15822752224
Austin American-Statesman
Cox Texas Newspapers LP dba
PO Box 742624
Cincinnati, OH 45274-2624
Camille Lewis
Phone:512-445-3832, Fax:
legals@statesman.com

CONFIRMATION ORDER DO NOT DUPLICATE

Legal Notice for RFP#303-2-20690 in Austin, Texas in the Austin American Statesman
TFC Contact:
Evelyn Esquivel, (512) 463-6494

Description

NOTE

Vendor must send tear sheet of the advertisement with invoice; payment cannot be made until both tear sheet and invoice are received

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
CONFIRMATION ORDER DO NOT DUPLICATE	1	ea	\$232.64	5/24/2020	5/24/2020	\$232.64
Legal Notice - RFP #303-2-20690 Lease space requirement for the Heath and Human Services (HHSC), Department of Aging and Disability Services (DADS), and the Department of State Health Services (DSHS), in Austin,, Texas.						
Proposal deadline is July 1, 2020.						

Ad to run: Sunday, May 24, 2020

Account #30833

Referenced attached e-mail quote from

NIGP Class: 915

NIGP Item: 71

Object Class: 281

Reimbursement Type: Not Reimbursable

Grand Total \$232.64

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Facilities Management and Operations
Program	State Lease Program
Phone	5124636494
Org Code	0804 - Facilities Leasing
Type of Purchase/PCC Code	'S' Purchases of commodities/services when the total amount is greater than \$25,000.00
Work Order Number	NA

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)