



PURCHASE ORDER

PO Number:303-0-0951

Requisition Number:303-0-02264

Order Date: 7/9/2020

Ordered

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Matt Groce
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17427737501
Stokes Sign Company
1909 Ranch Road 620 South
Austin, TX 78734
Tristan Welch
Phone:512-263-7446, Fax:
signs@stokessigncompany.com

Maximum Occupancy Signs Required by Code for Conference rooms.

Pricing per attached quote.

Description

TFC Contact:
Matt Groce
512-936-2025
Matt.Groce@tfc.texas.gov

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
6"x6" Maximum Occupancy Room Signs - WL PU	13	ea	\$21.07	7/9/2020	9/10/2020	\$273.91
PVC 6mm White - Single Sided PVC with cut vinyl						
- Part Qty: 1						
- Width: 6.00"						
- Height: 6.00"						

- Sides: 1
- Rounded Corners: Number of Corners = 4 Corners
- Vinyl Overlay: Color of Vinyl, White
- Tape: Top, Bottom, Tape type: Foam
- Unlike Sign Setup Fee: Type of Material, PVC

Text:

[402... MAX OCCUPANCY 49*/109**] x1
 [403... MAX OCCUPANCY 32] x1
 [404... MAX OCCUPANCY 93] x1
 [407A... MAX OCCUPANCY 46] x1
 [407B... MAX OCCUPANCY 21] x1
 [407C... MAX OCCUPANCY 24] x1
 [407D... MAX OCCUPANCY 47] x1
 [407E... MAX OCCUPANCY 19] x1
 [408A... MAX OCCUPANCY 42] x1
 [408B... MAX OCCUPANCY 20] x1
 [408C... MAX OCCUPANCY 20] x1
 [408D... MAX OCCUPANCY 39] x1
 [410A... MAX OCCUPANCY 26] x1

Notes:

6"x6" PVC - 1/4" thickness - Single
 Sided - Rounded Corners - dark
 bronze background with white cut
 vinyl lettering applied to face - Font=Helvetica

NIGP Class: 801

NIGP Item: 76

Object Class: 334

Reimbursement Type: Not Reimbursable

Grand Total \$273.91

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Facilities Management and Operations
Program	Property Management
Phone	5129362025
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	733180

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather - CTCD, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)