



PURCHASE ORDER

PO Number:303-1-0007

Requisition Number:303-1-00024

Order Date: 8/14/2020

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Texas School for the Deaf
ATTN: TFC Custodial
1102 S. Congress Ave.
Austin, TX 78704

Show numbers on all papers and packages

Referenced Source or Vendor

17205030335
PELLERIN LAUNDRY MACHINERY SALES CO., INC
2009 108TH ST
SUITE 903
GRAND PRAIRIE, TX 75050
DANIEL J ESPARZA
Phone:888-830-6276, Fax:972-641-8181
daniel.esparza@pellerinlaundry.com

Description TSD – Service agreement for washers and dryers.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Delivery Address: Texas School for the Deaf ATTN: TFC Custodial 1102 South Congress Ave Austin, Texas 78704	4	QUARTER	\$528.00	9/1/2020	8/31/2021	\$2,112.00
Requisition Amount:			\$4,612.00			
Building:		TSD				
Location:		TSD Campus				
Description:		TSD – Service agreement for washers and dryers.				
Work Order #:		732340				

Type of Purchase/PCC Code 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00

Work Order Number 732340

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sacharnoski, Mary - CTCM, CTPM, 5129360647

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)