



## PURCHASE ORDER

**PO Number: 303-6-0001**

*Requisition Number: 303-6-00017*

**Order Date: 7/15/2015**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Promontory Point  
 4044 Promontory Point Dr.  
 Austin, TX 78744

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17460000858  
 CITY OF AUSTIN  
 PO BOX 1088  
 AUSTIN, TX 787678865  
 Pam McAndrews  
 Phone: 512-974-5730, Fax: 512-974-6697

**Description** PROMP-Renew annual alarm permit fee to cover period from 9/1/2015 – 8/31/2017

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
BUILDING: Promontory Point (PROMP)	2	yrs	\$50.00	9/1/2015	8/31/2017	\$100.00

2016 and 2017 Annual Permit Fees for alarm system at  
 4044 Promontory Point.

Contract Term:  
 09/01/2015 - 8/31/2017

FEES:  
 Burglary Alarm:  
 The 1st three false alarms within 12 month continuous  
 period are free.  
 4-5 false alarms the fee is \$50.00 each call

6-7 false alarms the fee is \$75.00 each call  
8 + false alarms the fee is \$100.00 each call

Robbery /Panic Alarm:  
The 1st two false alarms within 12 month continuous period are free.  
3 + false alarms the fee is \$100.00 each call

Late Payment: The late penalty payment fee is \$5.00 each month  
Non-Permitted: If the Alarm site is not permitted, a \$200 fee will be charged for each response to an alarm.

Exempt Purchase - Legal Cite: § 2156.181. INTERSTATE COMPACTS AND COOPERATIVE AGREEMENTS FOR PROCUREMENTS. (a) The commission may enter into one or more compacts, interagency agreements, or cooperative purchasing agreements with one or more state governments, agencies of other states, or other governmental entities for the purchase of goods or services if the commission determines that entering into an agreement would be in the best interest of the state.

**NIGP Class:** 963  
**NIGP Item:** 39  
**Object Class:** 210  
**Reimbursement Type:** HB3042  
**Notes:** Legal Cite: §791 – Interlocal Cooperation Contracts

TFC Contact: Loren Smith @ 512-936-2117

BUILDING: PROM

Add sufficient funds to cover the cost of law enforcement response to burglar alarm incident in FY 2016

Permit #17837

<b>NIGP Class:</b> 963	20	ea	\$100.00	9/1/2015	8/31/2017	\$2,000.00
<b>NIGP Item:</b> 39						
<b>Object Class:</b> 210						
<b>Reimbursement Type:</b> HB3042						
<b>Notes:</b> Legal Cite: §791 – Interlocal Cooperation Contracts						

TFC Contact: Loren Smith @ 512-936-2117

**Grand Total \$2,100.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2016
<b>Division</b>	Planning and Real Estate Mgmt
<b>Program</b>	Property Management
<b>Phone</b>	5129362473
<b>Org Code</b>	0441 - Maint.-Capitol Zone
<b>Type of Purchase/PCC Code</b>	Exempt With Specific Legal Citation - "-"
<b>Work Order Number</b>	na

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER.  
VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### **TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Gresham, Colin - CTPM, 5129360647

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

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**TERMS AND CONDITIONS: ITEMS BELOW APPLY TO AND BECOME A PART OF BID. ANY EXCEPTIONS THERETO MUST BE IN WRITING**

**I. INTRODUCTION.**

**1.1. GENERAL.** These Terms and Conditions shall apply for goods and services including without limitation any Invitation for Bid, Request for Offer, Request for Qualifications, and Request for Proposal (hereinafter referred to collectively as "solicitations") offered by the Texas Facilities Commission (hereinafter referred to as "TFC") and any purchase order issued by TFC (hereinafter referred to as "Purchase Order"). The term "Respondent" shall mean any party who responds to a solicitation for goods and services offered by TFC. The term "Vendor" shall mean the party listed as vendor on the purchase order.

**1.2. STATUTORY AUTHORITY.** This procurement falls under the statutory authority of the Texas Government Code Chapter 2151, commonly known as the "Purchasing Act," Chapter 2155, General Rules and Procedures, Chapter 2157, Purchasing Methods, and Chapter 2161, Historically Underutilized Businesses. The purchasing procedures include statutory requirements and those requirements established by rule of the Texas Comptroller of Public Accounts (hereinafter referred to as "CPA"), Texas Procurement and Support Services Division (hereinafter referred to as "TPASS") as contained in Title 34 Texas Administrative Code, Part 1, Chapter 20, Subchapter C, Section 20.31 and other applicable federal and state statutes and rules cited herein.

**1.3 COST OF SUBMITTING RESPONSE.** TFC will not reimburse Respondent for any cost related to its response. Respondent is responsible for any expense related to the preparation and submission of its response.

**II. GENERAL INSTRUCTIONS.**

**2.1 SOLICITATION REQUIREMENTS.** Respondent shall comply with the following requirements when responding to a solicitation for goods and/or services offered by TFC.

(a) Respondent must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form.

(b) Respondent shall submit the number of copies required in the manner stated in the specification or in the solicitation.

(c) Response shall be submitted on the indicated form or in the indicated format. Response must be time stamped in TFC's Mail Room or hand delivered to the address on the solicitation before the hour and date