



PURCHASE ORDER

PO Number:303-6-0075

Order Date: 9/14/2015

*Requisition Number:*303-6-00188

Ordered

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Robert D. Moreton Building
 1100 W. 49th Street
 Austin, TX 78756

Show numbers on all papers and packages

Referenced Source or Vendor

17526140334
 EMR ELEVATOR INC
 705 SECRETARY DR
 ARLINGTON, TX 760151623
 Hope Evans
 Phone:817-701-2400, Fax:817-701-2404
hope@emrelevator.com

****CONFIRMATION ORDER - SERVICES HAVE ALREADY BEEN COMPLETED****

RDM - Replace call buttons.

Pricing as per attached quote 375 dated 9/1/15.

Description

TFC Contact:
 Will Jones, 512-463-7645

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
LOCATION: 7th Floor	1	Job	\$625.40			\$625.40

9/15/2015

HISTORY: The 7th floor elevators call buttons were super glued in fixed position.

DESCRIPTION: Provide labor and materials to remove and replace damaged button and cap assembly on Units 1-4.

NIGP Class: 910

NIGP Item: 13

Object Class: 266

Reimbursement Type: HB3042

Grand Total \$625.40

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2016
Division	Planning and Real Estate Mgmt
Program	Property Management
Phone	5124633577
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	Services Purchase \$5000 or less - E
Work Order Number	507729

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and

(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

(Show Terms And Conditions...)

