



PURCHASE ORDER

PO Number:

Order Date: 12/18/2015

Requisition Number:

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Other
 Bolm Road Warehouse
 6506 Bolm Road
 Attn: Abianna Smith, 512-463-2688
 Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

18201009604
 OFFICEMAX INCORPORATED
 263 SHUMAN BLVD
 NAPERVILLE, IL 60563
 STATE OF TEXAS DEDICATED TEAM
 Phone:877-226-6189, Fax:
 stateoftexas@officemax.com

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Toner for Bolm Road Warehouse 615-A1 Term Contract SmartBuy PO 16055521						

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
CP3525 Series - CE252A, Yellow, 7000 Supplier Part Number S1CE252A Manufacturer Part # CE252A NIGP Class: 207 NIGP Item: 72 Object Class: 300 Reimbursement Type: Not Reimburseable	1	EA	\$171.47	12/18/2015	12/21/2015	\$171.47
CP3525 Series - CE251A, Cyan, 7000, Toner Cartridge Supplier Part Number S1CE251A Manufacturer Part # CE251A NIGP Class: 207	1	EA	\$171.47	12/18/2015	12/21/2015	\$171.47

NIGP Item: 72 Object Class: 300 Reimbursement Type: Not Reimbursable						
CP3525 Series - 50X (CE250X), Black, 10,500, High Yield Supplier Part Number S1CE250X Manufacturer Part # CE250X						
	1	EA	\$129.33	12/18/2015	12/21/2015	\$129.33
NIGP Class: 207 NIGP Item: 72 Object Class: 300 Reimbursement Type: Not Reimbursable						
Grand Total						\$472.27

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2016
Division	Risk Management and Security
Program	Surplus Property - Federal/State
Phone	5124632688
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	Automated Term Contract - A
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)