PURCHASE ORDER

PO Number: 303-6-0570
Requisition Number: *303-6-01405*

Order Date: 3/16/2016
Released

MAIL INVOICE TO AGENCY BELOW
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

--Select--
Health and Human Services Commission (HHSC)
Department of Aging and Disability (DADS)
Department of Assistive and Rehabilitative Services (DARS)
Department of State Health Services (DSHS)
Department of Family and Protective Services (DFPS)
Gatesville, TX
Show numbers on all papers and packages

Referenced Source or Vendor

17421178421
Gatesville Messenger & Star-Forum
116 S. 6th Street
Gatesville, TX 76528
Janice
Phone:(254) 865-5212, Fax:
classifieds@gatesvillemessenger.com

Description	Legal Notice for RFP#303-7-20552 in Gatesville TFC Contact: Evelyn Esquivel @ (512) 463-6494 **NOTE** Vendor must send tear sheet of the advertisement with invoice; payment cannot be made until both tear sheet and invoice are received.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Legal Notice - RFP #303-7-20552 Lease space requirement for the Health and Human Services Commission (HHSC), the Department of State Health Services (DSHS), the Department of Aging and Disability Services (DADS), the Department of Assistive and Rehabilitative Services (DARS), and the Department of Family and Protective Services (DFPS), In Gatesville, Texas. Proposal deadline is April 19, 2016 Ad to run: Saturday, March 19, 2016 and Wednesday March 23, 2016. Referenced attached e-mail quote from Janice on March 14, 2016.	1	ea	$63.20	3/19/2016	3/23/2016	$63.20

NIGP Class: 915 **NIGP Item:** 71 **Object Class:** 281 **Reimbursement Type:** Not Reimburseable						
					Grand Total	**$63.20**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2016
Division	Planning and Real Estate Mgmt
Program	State Lease Program
Phone	5124636494
Org Code	0804 - Facilities Leasing
Type of Purchase/PCC Code	Services Purchase $5000 or less - E
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

(1) the vendor's mailing and e-mail (if applicable) address;
(2) the vendor's telephone number;
(3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
(4) the state agency requisition number;
(5) the state agency's name, agency number, and delivery address;
(6) the commission's purchase order number, if applicable;
(7) the contract number or other reference number if applicable;
(8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
(9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
(10) unit numbers corresponding to the original order; and
(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gamino Jr, Rico - CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

(Show Terms And Conditions...)