



PURCHASE ORDER

PO Number:

Requisition Number:

Order Date: 10/24/2016

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Central Services Bldg
 1711 San Jacinto Blvd.
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

15300259304
 AMERICAN INSTITUTE OF ARCHITECTS
 PO BOX 64185
 BALTIMORE, MD 21264-4185
 Lauren Vienne
 Phone:800-242-3837, Fax:202-626-7547
MemberRenewal@aia.org

Description	2017 American Insitute of Architects (AIA) Membership Renewal Dues for Peter Maass Pricing as per attached invoice #2009428071, dated 10/17/2016. Member ID: 30083751 New Membership Term: 01/01/2017 - 12/31/2017 TFC Contact: Peter Maass (512) 463-9454 peter.maass@tfc.state.tx.us
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Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
2017 American Institute of Architects (AIA) Membership Renewal Dues for Peter Maass. Member ID: 30083751						

New Membership Term: 01/01/2017 - 12/31/2017 National Membership: \$265.00 State Membership (AIA Texas Society of Architects): \$253.75 Local Membership: (AIA Austin): \$284.00 Total for Membership: \$802.75 **NOTE: AIA Membership Renewal Invoice is attached. Original will be delivered to Fiscal. NIGP Class: 963 NIGP Item: 48 Object Class: 201 Reimbursement Type: Not Reimbursable	1	YEAR	\$802.75	1/1/2017	12/31/2017	\$802.75
Grand Total						\$802.75

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2017
Division	Planning and Real Estate Mgmt
Program	Portfolio Planning and Space Management
Phone	(512) 463-9454
Org Code	0805 - Facilities Planning / Space Mgmt
Type of Purchase/PCC Code	Services Purchase \$5000 or less - E
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;

- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Evans, Sarah - CTPM, 5123059269

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)