



PURCHASE ORDER

PO Number:

Order Date: 12/15/2016

Requisition Number:

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Parking Garage R, Warehouse
 1706 San Jacinto Blvd.
 Attn: Jenny Ruiz, 512-463-2533
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

14555924233
 T1PA Smartbuy Search Catalog
 1120 Toro Grand Dr
 Bldg 2, Ste 208
 Cedar Park, TX 78613
 Customer Service
 Phone:855-855-8172, Fax:
service@t1pa.com

Description	Supply Request - General Supplies SmartBuy PO 17044757 Term Contract: 615-A1 TFC Contact: Jenny Ruiz (512) 463-2533
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Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Tombow Mono Single-Line Disposable Correction Tape, 1 Line x 394in, 70% Recycled, White, Pack Of 4 Item #: 606422 Manufacturer #: N/A NIGP Class: 615 NIGP Item: 29 Object Class: 300 Reimbursement Type: Not Reimbursable Notes: TIBH - \$2.44 EA	50	Pack	\$5.92	12/14/2016	12/16/2016	\$296.00

Office Depot Brand Pre-Ink Refill Ink, Red, Pack Of 2 Item #: 603237 Manufacturer #: OD032520 NIGP Class: 615 NIGP Item: 77 Object Class: 300 Reimbursement Type: Not Reimbursable Notes: TIBH - Not Available	2	Pack	\$3.60	12/14/2016	12/16/2016	\$7.20
Stanley Bostitch B8E Electronic Stapler And Staples, Black Item #: 163460 Manufacturer #: B8E VALUE NIGP Class: 605 NIGP Item: 85 Object Class: 334 Reimbursement Type: Not Reimbursable Notes: TIBH - Specific item not available	5	Each	\$37.54	12/14/2016	12/16/2016	\$187.70
Office Depot Brand Wirebound Top-Opening Memo Books, 3in x 5in, 1 Hole-Punched, College Ruled, 60 Item #: 765798 Manufacturer #: ODDVT-023 NIGP Class: 615 NIGP Item: 15 Object Class: 300 Reimbursement Type: Not Reimbursable Notes: TIBH - Not Available	15	Dozen	\$4.07	12/14/2016	12/16/2016	\$61.05
Office Depot Brand Wirebound Notebook, 3 Hole-Punched, 8 1/2in x 11in, 1 Subject, College Ruled, 10 Item #: 588286 Manufacturer #: KW-106 NIGP Class: 785 NIGP Item: 73 Object Class: 300 Reimbursement Type: Not Reimbursable Notes: TIBH - Item not available	100	Each	\$1.41	12/14/2016	12/16/2016	\$141.00
Avery Easy Peel Clear Laser Address Labels, 1in x 2 5/8in, Box Of 1,500 Item #: 449942 Manufacturer Part #: AVE5660 NIGP Class: 615 NIGP Item: 51 Object Class: 300 Reimbursement Type: Not Reimbursable Notes: Lou Rippy TIBH - Not Available	1	box	\$25.28	12/14/2016	12/16/2016	\$25.28
Grand Total						\$718.23

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2017
Division	Legal
Program	Records Management
Phone	512-463-2533
Org Code	0216 - Office Supply Allocations
Type of Purchase/PCC Code	Automated Term Contract - A
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)