



PURCHASE ORDER

PO Number:

Requisition Number:

Order Date: 7/27/2017

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

--Select--

Show numbers on all papers and packages

Referenced Source or Vendor

1741976051101
 TIBH - Austin Task, Inc. (ATI)
 1011 E. 53rd 1/2 St
 Austin, TX 78751
 Mr. Roxy VanLoo
 Phone:(512) 451-8145, Fax:
rvanloo@tibh.org

Description	FY 2018 Blanket Purchase Order - Document Destruction Services Term Contract 962-27 CCG Contract No. 050815-A-CCG-DD Government Code 2162.105 State Council on Competitive Government Agency Contact: Eva Dechene @ (512) 463-8551 Payment Contact: Accounts Payable @ (512) 463-3019
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Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Secure Document Destruction Services - Paper and Non-paper Documents						
Location Pick-Up/Drop Off: Central Services Bldg., Rm. 176 Back North Dock 1711 San Jacinto Blvd.						

Austin, TX 78701 NIGP Class: 962 NIGP Item: 27 Object Class: 526 Reimbursement Type: Not Reimbursable Notes: Estimated cost includes extra funding for Sept./Oct. records destruction project which will require additional bin and pick-up requests.	12	Months	\$45.00	9/1/2017	8/31/2018	\$540.00
Grand Total						\$540.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Legal
Program	Records Management
Phone	5124638551
Org Code	0206 - Records Management
Type of Purchase/PCC Code	Exempt With Specific Legal Citation - "-"
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)