



PURCHASE ORDER

PO Number:*Requisition Number:***Order Date:** 7/27/2017**Released**MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Bolm Road Warehouse
 6506 Bolm Road
 Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

122305682200
 CANON FINANCIAL SERVICES
 14904 COLLECTIONS CENTER DR
 CHICAGO, IL 60693-0149
 Scott Matthew Hockaday
 Phone:512-506-2094, Fax:
shockaday@csa.canon.com

Description	<p>Bolm Road Warehouse Copier Lease</p> <p>Service and maintenance as per DIR-TSO-3101 contract.</p> <p>Pricing as per attached quote SH20170607 dated 06/07/2017.</p> <p>TFC Contact: Kristy Fierro, 512-463-3458</p>

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
IR4535 Copier w/cassette module & DADF						
IR4535 - \$124.00/Mo						
Cassette Module - \$15.50/Mo						
DADF - \$12.40/Mo						
Total Monthly Cost - \$151.90/Mo						
4,000 B/W Copies included.	48	Months	\$151.90	9/1/2017	8/31/2021	\$7,291.20

<p>Additional overages will be billed at \$0.01/copy or print image.</p> <p>NIGP Class: 985 NIGP Item: 59 Object Class: 406 Reimbursement Type: Not Reimbursable Notes: Consumable supply inclusive agreement; Includes repair, maintenance, and consumable supply replacement excluding paper.</p>						
<p>Overages - Used to cover any overages in excess of 4,000/mo. Overages may vary month to month depending on copier usage.</p> <p>NIGP Class: 985 NIGP Item: 59 Object Class: 406 Reimbursement Type: Not Reimbursable Notes: 4,000 B/W Copies included.</p> <p>Additional overages will be billed at \$0.01/copy or print image.</p>	48	Mo	\$15.00	9/1/2017	8/31/2021	\$720.00
Grand Total						\$8,011.20

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Executive
Program	Surplus Property - Federal/State
Phone	5124633458
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	DIR Contracts - I
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;

- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, CTCM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)