



PURCHASE ORDER

PO Number:303-8-0045
 Requisition Number:303-8-00160

Order Date: 9/7/2017
Released

MAIL INVOICE TO AGENCY BELOW
 TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

--Select--
 Texas Department of Criminal Justice
 Denton, TX
Show numbers on all papers and packages

Referenced Source or Vendor

17528065042
 THE DALLAS MORNING NEWS INC
 508 YOUNG ST
 DALLAS, TX 752650000
 Lynda Black
 Phone:(214) 977-7819, Fax:
 lblack@dmnmedia.com

Legal Notice for RFP#303-9-20614 in Denton, TX - Dallas Morning News

TFC Contact:
 Gayla Davis @ (512) 475-2438

Description

****NOTE****
 Vendor must send tear sheet of the advertisement with invoice; payment cannot be made until both tear sheet and invoice are received

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Legal Notice - RFP #303-9-20614 Lease space requirement for the Texas Department of Criminal Justice Denton, Texas. Proposal deadline is October 18, 2017.	1	each	\$292.20	9/10/2017	9/10/2017	\$292.20

Ad to run: Sunday, September 10, 2017.

Referenced attached e-mail quote from Lynda Black dated 8/31/17

NIGP Class: 915

NIGP Item: 71

Object Class: 281

Reimbursement Type: Not Reimbursable

Grand Total \$292.20

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Planning and Real Estate Mgmt
Program	State Lease Program
Phone	5124752438
Org Code	0804 - Facilities Leasing
Type of Purchase/PCC Code	Services Purchase \$5000 or less - E
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER, VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Ehlert, Richard - CTPM, CTCM, 5124630209