



PURCHASE ORDER

PO Number:

Requisition Number:

Order Date: 9/20/2017

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Multiple -- see line item detail

Show numbers on all papers and packages

Referenced Source or Vendor

17427410737
 CAPITOL COURIER
 P.E.S. ENTERPRISES DBA
 PO BOX 3182
 AUSTIN, TX 787643182
 Shea Pennington
 Phone:512-444-4077, Fax:512-444-5278
shea@capitolcourieronline.com

Description	Daily Agency Courier Services for Fiscal and Surplus Programs - FY18 Term Contract 962-M2 TFC Contact: Daniel Benjamin, 512-463-3591

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
DAILY COURIER SERVICE, MONDAY THROUGH FRIDAY: Excluding state holidays. Term Contract No. 962-M2 Regularly Scheduled Hotshot Non-Stop - Daily Pick-Up Time: 10:00 am Pick-Up/Delivery Locations: FROM: State Surplus Property Store Front 6506 Bolm Rd.						

<p>Austin, TX 78721</p> <p>TO: Texas Facilities Commission 4th Floor, Fiscal Dept. 1711 San Jacinto Austin, TX 78701</p> <p>TFC Contact: Kristi Fierro @ (512) 463-3458</p> <p>NIGP Class: 962 NIGP Item: 24 Object Class: 286 Reimbursement Type: Not Reimburseable Notes: Charge to Org Code 0330</p> <p>Contract Dates Coincide with 962-M2 Term Date.</p>	122	Days	\$8.67	9/1/2017	2/28/2018	\$1,057.74
<p>Daily courier service, Monday through Friday: Excluding state holidays.</p> <p>Term Contract No 962-M2</p> <p>Regularly Scheduled Courier Services - 1 Hour Daily Pickup Time 12:00 PM, Noon</p> <p>Pickup / Delivery Locations:</p> <p>From: Texas Facilities Commission 1711 San Jacinto Blvd. Austin, TX 78701</p> <p>To: Treasury Department 200 E. 10th Street, A-448 Austin, TX 78701</p> <p>TFC Contact: Daniel Benjamin, (512) 463-3591</p> <p>NIGP Class: 962 NIGP Item: 24 Object Class: 286 Reimbursement Type: Not Reimburseable Notes: Charge to Org Code 0601</p> <p>Contract Dates Coincide with 962-M2 Term Date.</p>	122	Days	\$8.67	9/1/2017	2/28/2018	\$1,057.74
						Grand Total \$2,115.48

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Finance
Program	Fiscal
Phone	5124633591

Org Code	0601 - Fiscal
Type of Purchase/PCC Code	Non-Automated Term Contract - C
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, CTCM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)