



PURCHASE ORDER

PO Number:

Order Date: 9/20/2017

Requisition Number:

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Referenced Source or Vendor

--Select--

Show numbers on all papers and packages

15221896937
 Carahsoft Technology Corp.
 1860 Michael Faraday Drive
 Suite 100
 Reston, VA 20190
 Josh Dunn
 Phone:703-673-3636, Fax:703-871-8505
josh.dunn@carahsoft.com

Description	DocuSign Business Pro Edition - 12 seats from DIR bulk purchase contract DIR-TSO-3149 DIR Bulk Purchase Initiative BP2017-02 Pricing as per attached quote 10313901 dated 09/15/2017. TFC Contact: Glenn Garvey, 512-475-2488
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Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
DocuSign Business Pro Edition - Seat Subscription for FY18						
DocuSign part# APT-0271						
NIGP Class: 208 NIGP Item: 20 Object Class: 380 Reimbursement Type: Not Reimbursable	12	Seats	\$240.00	10/13/2017	10/12/2018	\$2,880.00

<p>Notes: MOF from FY18 funds Texas DIR Contract: DIR-TSO-3149</p>						
<p>Premier Support for 12 Business Pro seats for FY18 (15% of Recurring Fees)</p> <p>DocuSign part# APT-0075</p> <p>NIGP Class: 208 NIGP Item: 20 Object Class: 262 Reimbursement Type: Not Reimbursable Notes: MOF from FY18 funds Texas DIR Contract: DIR-TSO-3149</p>	37	EA	\$11.67	10/13/2017	10/12/2018	\$431.79
<p>Adoption Consulting for 12 Business Pro seats in FY18 (10% of Recurring Fees)</p> <p>DocuSign part# APT-0459</p> <p>NIGP Class: 208 NIGP Item: 20 Object Class: 242 Reimbursement Type: Not Reimbursable Notes: MOF from FY18 Texas DIR Contract: DIR-TSO-3149</p>	62	EA	\$5.34	10/13/2017	10/12/2018	\$331.08
<p>DocuSign Business Pro Edition - Seat Subscription for FY19</p> <p>DocuSign part# APT-0271</p> <p>NIGP Class: 208 NIGP Item: 20 Object Class: 380 Reimbursement Type: Not Reimbursable Notes: MOF from FY19 funds Texas DIR Contract: DIR-TSO-3149</p>	12	Seats	\$240.00	10/13/2018	10/12/2019	\$2,880.00
<p>Premier Support for 12 Business Pro seats in FY19 (15% of Recurring Fees)</p> <p>DocuSign part# APT-0075</p> <p>NIGP Class: 208 NIGP Item: 20 Object Class: 262 Reimbursement Type: Not Reimbursable Notes: MOF from FY19 funds Texas DIR Contract: DIR-TSO-3149</p>	37	EA	\$11.67	10/13/2018	10/12/2019	\$431.79
Grand Total						\$6,954.66

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Finance
Program	Information Systems
Phone	5124752488
Org Code	0603 - Information Systems
Type of Purchase/PCC Code	DIR Contracts - I
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Gamino Jr, Rico - CTPM, CTCM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)