



# PURCHASE ORDER

**PO Number:**

*Requisition Number:*

**Order Date:** 9/28/2017

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

Delivery Location

--Select--

**Show numbers on all papers and packages**

Referenced Source or Vendor

33063063060  
 Texas State Library and Archives Commission  
 P O Box 12516  
 Austin, TX 78711-2516  
[slrinfo@tsl.state.tx.us](mailto:slrinfo@tsl.state.tx.us)  
 Phone:512-463-5455, Fax:512-475-0185  
[rm\\_trng@tsl.texas.gov](mailto:rm_trng@tsl.texas.gov)

<b>Description</b>	2017 eRecords Conference Registration  TFC Contact: Eva Dechene, 512-463-8551  Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources. Exempt Purchase TGC 771 Interagency Agreement.
--------------------	---

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
2017 e-Records Conference Registration for the following:  Eva Dechene - Charge Org Code 0206 Bill Woodland - Charge Org Code 0603  Date: Friday., Nov. 17, 2017 Time: 8:30 a.m. - 4:30 p.m. Location: Commons Ctr. - J.J. Pickle Research Campus, UT of Austin, 10100 Burnet Rd., Austin, TX 78758						

<p><b>NIGP Class:</b> 924  <b>NIGP Item:</b> 25  <b>Object Class:</b> 203  <b>Reimbursement Type:</b> Not Reimbursable  <b>Notes:</b> Note to Purchaser: Registration Fee  \$50.00 If received on or prior to 11/03/2017  \$75.00 If received after 11/03/2017</p> <p>Please contact Eva immediately with PO # for registration.</p> <p>Important:</p> <ul style="list-style-type: none"> <li>•All attendees will be billed AFTER the conference by TSLAC.</li> <li>•Please do not prepay.</li> <li>•TSLAC does not have the ability to accept credit card payments.</li> <li>•A P.O. number is recommended to process your registration.</li> <li>•RTI #: Included on the invoice, which will be issued after the conference.</li> <li>•Federal Tax ID#: 74-6000126</li> <li>•State of Texas VIN#: 3306-306-306-0013</li> </ul>	2	EA	\$50.00	11/17/2017	11/17/2017	\$100.00
<b>Grand Total \$100.00</b>						

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2018
<b>Division</b>	Legal
<b>Program</b>	Records Management
<b>Phone</b>	5124638551
<b>Org Code</b>	0206 - Records Management
<b>Type of Purchase/PCC Code</b>	Exempt With Specific Legal Citation - "-"
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;

- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Gamino Jr, Rico - CTPM, CTCM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)