



# PURCHASE ORDER

**PO Number:**

*Requisition Number:*

**Order Date:** 11/16/2017

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

Delivery Location

Other  
 Central Services Bldg.  
 Back North Receiving Dock  
 1711 San Jacinto Blvd.  
 Austin, TX 78701

**Show numbers on all papers and packages**

Referenced Source or Vendor

1741976051100  
 TIBH Industries, Inc.  
 1011 EAST 53 1/2 STREET  
 Austin, TX 78751  
 Abby Monk  
 Phone:512-451-8145, Fax:  
 amonk@tibh.org

Description
Agency Paper Order 645-A1 Term Contract SmartBuy PO 18042607

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
COPY PAPER. PREMIUM XEROGRAPHIC #4 RECYCLED, BOND DUAL PURPOSE SUITABLE FOR MOST USES: COPIERS/LASER PRINTERS/FAX MACHINES/DUPLICATORS/ MIMEOGRAPH MACHINES/OFFSET PRINTING. GRAIN LONG. MOISTURE PROOF REAM WRAPPER. MOISTURE CONTENT 5.7% OR BELOW. SHEFFIELD RATING 200 OR BELOW MIN ACIDIC PH FACTOR 5.5 ASTM TYPE III. TARGET BRIGHTNESS. 92  645-21-21015-9 8-1/2 X 11 IN., WHITE, 40 TO 799 CTNS. 40 CTNS PER PALLET ON VENDOR FURNISHED PALLETS. CTN ZONE 1 - SKILCRAFT - 5000 SHEETS/CTN - RECYCLED - FIRST CHOICE  SHIPPING INFORMATION: F.O.B. Destination, freight prepaid and allowed on orders totaling \$250.00 or more shipped to a single destination.  <b>NIGP Class:</b> 645	40	CRTN	\$36.64	11/16/2017	12/6/2017	\$1,465.60

<b>NIGP Item:</b> 21 <b>Object Class:</b> 300 <b>Reimbursement Type:</b> Not Reimbursable						<b>Grand Total \$1,465.60</b>

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2018
<b>Division</b>	Legal
<b>Program</b>	Records Management
<b>Phone</b>	512-463-2533
<b>Org Code</b>	0216 - Office Supply Allocations
<b>Type of Purchase/PCC Code</b>	Automated Term Contract - A
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor’s mailing and e-mail (if applicable ) address;
- (2) the vendor’s telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency’s name, agency number, and delivery address;
- (6) the commission’s purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Gamino Jr, Rico - CTPM, CTCM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)