



PURCHASE ORDER

PO Number: 303-8-0748

Requisition Number: 303-8-01980

Order Date: 6/19/2018

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Stephen F. Austin Building
 1700 N. Congress Ave.
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

34524524526
 TEXAS DEPT OF LICENSING & REGULATION
 P O BOX12157
 AUSTIN, TX 787110000
 Phone: 512-463-6599, Fax: 512-475-2871

EXEMPT WITH SPECIFIC LEGAL CITE: TGC771 INTERAGENCY COOPERATION ACT

Description Funding to be provided by FDC, ORG Code 5130
 Stephen F. Austin (SFA) - Travelers to inspect two (2) new Boilers.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
ORG Code 5130	1	Job	\$140.00	6/19/2018	8/31/2018	\$140.00
BUILDING: Stephen F. Austin (SFA)						
LOCATION: Upper Basement Central Plant						
HISTORY: Kitchen Domestic Heating Boilers						
DESCRIPTION: Travelers to inspect two (2) new Boilers.						
JUSTIFICATION: These new Boilers require inspection, and to be assigned TX ID Numbers. Boilers are inspected by Travelers, and inspection fees						

for Certificate of Operation are invoiced from TDLR.
Inspection fees are \$70.00 for each Boiler.

Funding to be provided by FDC, ORG Code 5130

FUNDING: Non-Chargeable

OVERSIGHT RESPONSIBILITIES: Rodney Trammell 512-475-2435

NIGP Class: 961

NIGP Item: 45

Object Class: 295

Reimbursement Type: Not Reimbursable

Notes: Funding to be provided by FDC, ORG Code 5130

Grand Total \$140.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2018
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	5124752435
Org Code	5130 - TFC 16-17DM SFA - Mech./Plumbing Systems Repair
Type of Purchase/PCC Code	Exempt With Specific Legal Citation - "--"
Work Order Number	N/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.