



PURCHASE ORDER

PO Number:303-9-0052
Requisition Number:303-9-00232

Order Date: 9/12/2018
Released

MAIL INVOICE TO AGENCY BELOW
TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location
Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Glenn Garvey, 512-475-2488
Austin, TX 78701
Show numbers on all papers and packages

Referenced Source or Vendor
12236954785
SHI Government Solutions, Inc.
1301 S. MoPac Expressway, Suite 375
Austin, TX 78746
Rich Lettiere
Phone:800-870-6079, Fax:512-732-0232
richard\_lettieri@shi.com

Microsoft GO Tablet

Description Pricing as per attached quote 15906127 dated 09/05/2018.
TFC Contact, Glenn Garvey, 512-475-2488

Table with columns: Description, Qty, Unit, Unit Price, Start Date, End Date, Total. Includes item details for Microsoft Surface Go and a Grand Total of \$588.00.

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency TFC
Fiscal Year 2019
Division Finance
Program Information Systems
Phone 5124752488
Org Code 0603 - Information Systems
Type of Purchase/PCC Code 'D' Purchases of IT commodities/services not available on a DIR Contract
Work Order Number n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
(2) the vendor's telephone number;
(3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
(4) the state agency requisition number;
(5) the state agency's name, agency number, and delivery address;
(6) the commission's purchase order number, if applicable;
(7) the contract number or other reference number if applicable;
(8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
(9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
(10) unit numbers corresponding to the original order; and
(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: Gamino Jr, Rico - CTPM, CTCM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

Show Terms And Conditions...