



PURCHASE ORDER

PO Number: 303-9-0347

Requisition Number: 303-9-00901

Order Date: 12/18/2018

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

William P. Hobby Building
 333 Guadalupe St.
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

12004746447
 MOVE SOLUTIONS AUSTIN LTD
 4101 SMITH SCHOOL RD
 BLDG 2, STE 500
 AUSTIN, TX
 Amy Monette Linton
 Phone: 512-326-1711, Fax: 512-326-1712
alinton@movesolutions.com

Description Move Solutions, WPH1, WO 662801, Adam Busch

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Move Solutions proposal 30726 dated 12/12/2018 to clean carpet on the 12th floor, WPH1. NIGP Class: 910 NIGP Item: 09 Object Class: 277 Reimbursement Type: Reimburseable Notes: Funded by Texas Department of Insurance (454)	1	job	\$2,284.20	12/18/2018	2/28/2019	\$2,284.20

Grand Total \$2,284.20

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Facilities Design and Construction
Program	Minor Construction
Phone	5124633414
Org Code	0822 - Minor Construction
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	662801

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Ehlert, Richard - CTPM, CTCM, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

(Show Terms And Conditions...)