



PURCHASE ORDER

PO Number: 303-9-0368

Requisition Number: 303-9-00948

Order Date: 1/3/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Central Services Bldg
1711 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

14637177875
Robinson Performance Group
3429 Queensburg Ln
Friendswood, TX 77546
Edward Robinson
Phone: 833-381-1433, Fax:
ed@edspeaks.com

DISC training, team building and communication skills development training for IT group

Description

Pricing as per attached proposal dated 12/13/2018.

TFC Contact:
Glenn Garvey, 512-475-2488

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
DISC Training, Team Building and Communication Skills Development Training for IT Group	1	Session	\$4,750.00	1/4/2019	1/4/2019	\$4,750.00

Objectives:

- Perform an assessment of strengths of your IT team with an emphasis on working together as a team to accomplish the IT and TFC goals for 2018-2019

- Assessments will also define a trust factor in reaching alignment with organizational values, behaviors and goals
- Provide effective teambuilding skills to empower and guide the team forward

NIGP Class: 924

NIGP Item: 41

Object Class: 203

Reimbursement Type: Not Reimbursable

Grand Total \$4,750.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Finance
Program	Information Systems
Phone	5124752488
Org Code	0603 - Information Systems
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gamino Jr, Rico - CTPM, CTCM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)