



# PURCHASE ORDER

**PO Number: 303-9-0382**

Requisition Number: 303-9-00980

**Order Date: 1/11/2019**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Parking Garage R, Warehouse  
1706 San Jacinto Blvd.  
Attn: Jenny Ruiz, 512-463-5649  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

36966966966  
Texas Correctional Industries  
PO BOX 4013  
Huntsville, TX 77342  
Customer Service  
Phone: 936-437-6048, Fax: 936-437-8423  
[tci@tdcj.texas.gov](mailto:tci@tdcj.texas.gov)

**Description** Name Plates for Amanda Brainard, Gayla Dawn Beckham-Davis and Jenny Ruiz  
665-A2 Term Contract  
SmartBuy PO 19058708

**Line Items**

<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total</b>
State of Texas name plate for new employee Amanda Brainard	27	SQ IN	\$0.25	1/11/2019	2/15/2019	\$6.75
State of Texas Name Plate Size: 9" X 3" Rounded Corners Velcro Adhesive on Back State Seal on Left-Hand Side Metallex #102 Radiant Gold/Black Letter Style: Optima Name: AMANDA BRAINARD						

**NIGP Class:** 665  
**NIGP Item:** 54  
**Object Class:** 334  
**Reimbursement Type:** Not Reimbursable  
**Notes:** 66554221052-1

State of Texas name plate for Jenny Ruiz

State of Texas Name Plate

Size: 9" X 3"

Rounded Corners

Velcro Adhesive on Back

State Seal on Left-Hand Side

Metallex #102 Radiant Gold/Black Letter

Style: Optima

Name: JENNY RUIZ

27	SQ IN	\$0.25	1/11/2019	2/15/2019	\$6.75
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**NIGP Class:** 665  
**NIGP Item:** 54  
**Object Class:** 334  
**Reimbursement Type:** Not Reimbursable  
**Notes:** 66554221052-1

State of Texas name plate for Gayla Dawn Beckham-Davis

State of Texas Name Plate

Size: 9" X 3"

Rounded Corners

Velcro Adhesive on Back

State Seal on Left-Hand Side

Metallex #102 Radiant Gold/Black Letter

Style: Optima

Name: GAYLA DAWN BECKHAM-DAVIS

27	SQ IN	\$0.25	1/11/2019	2/15/2019	\$6.75
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**NIGP Class:** 665  
**NIGP Item:** 54  
**Object Class:** 334  
**Reimbursement Type:** Not Reimbursable  
**Notes:** 66554221052-1

**Grand Total \$20.25**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2019
<b>Division</b>	Planning and Real Estate Mgmt
<b>Program</b>	State Lease Program
<b>Phone</b>	5124635649
<b>Org Code</b>	0804 - Facilities Leasing

**Type of Purchase/PCC Code** 'A' Purchases as Automated Term Contracts using TxSmartBuy

**Work Order Number** N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Gamino Jr, Rico - CTPM, CTCM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)