



PURCHASE ORDER

PO Number: 303-9-0479

Requisition Number: 303-9-01193

Order Date: 2/13/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

33203203204
Texas Workforce Commission
101 East 15th Street
Austin, TX 78701
Chris Hunt
Phone: 512-936-4065, Fax:
chris.hunt@twc.state.tx.us

Description 934-40 Software Training, Instructor LED, MS Excel Basics

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
934-40 Software Training, Instructor LED, MS Excel Basics (XCEL16)	12	Ea.	\$79.00	2/15/2019	2/15/2019	\$948.00

Date: February 15, 2019

Location:

Texas Workforce Commission
101 E. 15th Street, 3rd Floor, Room #368

Consolidated Training Event for the following TFC
Personnel:

Richard Oballo

richard.oballo@tfc.state.tx.us
512-463-1746

Sheryl Templeton
sheryl.templeton@tfc.state.tx.us
512-463-7934

Pete Aragon
Pete.Aragon@tfc.state.tx.us
512-463-3209

Neilynn Heibert
Neilynn.Heibert@tfc.state.tx.us
512-465-2526

Jay Dancer
Jay.Dancer@tfc.state.tx.us
512-463-0589

Jonathan Hickman
Jonathan.Hickman@tfc.state.tx.us
512-475-2436

Dan Simms
dan.simms@tfc.state.tx.us
512-463-3532

Carl Roell
carl.roell@tfc.state.tx.us
512-463-9027

Melissa Hill
Melissa.Hill@tfc.state.tx.us
512-463-3319

Altiero Repanic
altiero.repanic@tfc.state.tx.us
512-486-0497

Deano Alvarado
secundino.alvarado@tfc.state.tx.us
512-936-2132

Dragan Maric
dragan.maric@tfc.state.tx.us
512-563-9256

NIGP Class: 934

NIGP Item: 40

Object Class: 243

Reimbursement Type: NonTFC

Notes: Legal cite: §771.003. AUTHORITY TO CONTRACT;
EXCEPTIONS. (a) A state agency may agree or contract
with another state agency for the provision of necessary
and authorized services and resources.

Cost per vendor quote.

Grand Total \$948.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Planning and Real Estate Mgmt
Program	Property Management
Phone	5124634920
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	' ' Exempt with Specific Legal Cite
Work Order Number	

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gresham, Colin - CTPM, CTCM, 5129360647

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)