



# PURCHASE ORDER

**PO Number: 303-9-0495**

*Requisition Number: 303-9-00431*

**Order Date: 2/20/2019**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Stephen F. Austin Building  
 1700 N. Congress Ave.  
 Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

34524524526  
 TEXAS DEPT OF LICENSING & REGULATION  
 P O BOX 12157  
 AUSTIN, TX 787110000  
 Compliance Division/Architctural Barriers  
 Phone: 512-539-5669, Fax: 512-539-5690  
[architectural.barriers@tdlr.texas.gov](mailto:architectural.barriers@tdlr.texas.gov)

**Description**

EXEMPT WITH SEPCIFIC LEGAL CITE:  
 TGC771 INTERAGENCY COOPERATION ACT  
 Org Code: 5130  
 SFA - Temporary Operating Permit fees for new Kitchen Boilers installed.

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Org Code: 5130	1	Job	\$100.00	2/20/2019	2/20/2019	\$100.00

Building: Stephen F. Austin (SFA)

Location: Upper Basement

Description: Temporary Operating Permit fees for new Kitchen Boilers installed.

Work Order #: NA

Justification: Required fees for issued Temporary Operating Permits for two (2) newly installed Boilers.

Funding (Pick One): Not Reimbursable

Contract Term NA

Oversight Responsibilities: Rodney L. Trammell  
(512) 563-9277

**NIGP Class:** 961

**NIGP Item:** 45

**Object Class:** 886

**Reimbursement Type:** Not Reimbursable

**Notes:** Org Code: 5130

**Grand Total \$100.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164. (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2019
<b>Division</b>	Facilities Design and Construction
<b>Program</b>	Facilities Design and Construction
<b>Phone</b>	5124752435
<b>Org Code</b>	5130 - TFC 16-17DM SFA - Mech./Plumbing Systems Repair
<b>Type of Purchase/PCC Code</b>	' ' Exempt with Specific Legal Cite
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.