



# PURCHASE ORDER

**PO Number: 303-9-0619**

*Requisition Number: 303-9-01575*

**Order Date: 4/16/2019**

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047  
OR  
email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Central Services Bldg  
1711 San Jacinto Blvd.  
Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

37217217217008  
University of Texas at Austin - LBJ School of Public  
Affairs  
Office of Conferences and Training  
P.O. Box Y  
Austin, TX 78713-8925  
Phone: 512-471-0820, Fax:  
[lbjpd@uts.cc.utexas.edu](mailto:lbjpd@uts.cc.utexas.edu)

The Construction Purchasing Certificate Program

TFC Contacts:

Colin Gresham, 512-936-0647

**Description** Rico Gamino, 512-936-3567

Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources. Exempt Purchase TGC 771 Interagency Agreement.

**Line Items**

<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total</b>
Construction Purchasing Certificate Program for Colin Gresham	3	EA	\$435.00	5/1/2019	8/31/2019	\$1,305.00
The Construction Purchasing Certificate Program						

consists of four core courses and one elective to be completed over a period of two years. The courses are complementary in nature, and each course repeats annually.

FY19 Courses

Core curriculum sessions include:

- Developing a Construction Purchasing Manual (Scheduled 5/1/19-5/2/19)
- Legal Aspects of Construction Contracts (scheduled 7/10/19-7/11/19)

Optional sessions from which to choose include:

- Fundamentals of Construction Auditing (scheduled 6/12/19 - 6/13/19)

**NIGP Class:** 924

**NIGP Item:** 40

**Object Class:** 203

**Reimbursement Type:** Not Reimbursable

**Notes:** Info on the program can be found here:

<https://lbj.utexas.edu/construction-purchasing-certificate>

Registration can be conducted here:

<https://lbj.utexas.edu/conferences-and-training-calendar>

Cost and calendar per vendor website.

TFC Contact: Colin Gresham @ 512-936-0647

Employees have not been registered.

Construction Purchasing Certificate Program for Rico Gamino	2	EA	\$435.00	5/1/2019	8/31/2019	\$870.00
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Cost and calendar per vendor website.

TFC Contact: Rico Gamino @ 512-936-3567

Employees have not been registered.

Payment does not have to be received prior to each course. PO is acceptable upon registration.

**Grand Total \$2,175.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2019
<b>Division</b>	Finance
<b>Program</b>	Internal Procurement
<b>Phone</b>	5129360647
<b>Org Code</b>	0207 - Internal Procurement
<b>Type of Purchase/PCC Code</b>	' ' Exempt with Specific Legal Cite
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Gamino Jr, Rico - CTPM, CTCM, 5129363567

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)